

# Quick Overview

## Trade Adjustment Assistance (TAA) *Training/Training Allowances*

TAARA 2015

### Training

The TAA program offers training to those individuals who need training to obtain the skills necessary to re-enter employment; training is not of preference and must be completed in the shortest duration to achieve the desired re-employment goal.

**Not all workers may require or be eligible to receive training.** In order to approve a training plan, the Trade Rep must determine if the six criteria are applicable, this is done only after the Workforce Innovation and Opportunity Act (WIOA) case manager has completed an in-depth assessment, and that assessment has been reviewed and approved by a Virginia Employment Commission (VEC) Trade Rep. This assessment upon completion will either be given to you in which it will be necessary for you to schedule an appointment with your VEC Trade Rep; or the WIOA case manager will be forwarding those documents directly to your VEC Trade Rep for review, if this occurs the Trade Rep then will be contacting you to schedule an appointment.

### Training Allowances

- **Full-Time or Part-time Approved training plans** cannot exceed a maximum amount of \$24,000. These caps are inclusive of all planned costs (tuition, books, fee's, tools, subsistence & travel to training, if applicable). Approved training can include classroom, vocational, technical, or on the job training. In order to receive a weekly income support known as Trade Adjustment Assistance (TRA) an affected worker must be in full time training each semester (12 credit hours a semester Spring, Fall and 9 credit hours Summer) if you are in a part-time training under 12 credit hours a semester you will not be eligible for TRA benefits.
- **Pre-layoff training (Adversely affected incumbent worker)** can be approved if determined an adversely affected incumbent worker, which means is a member of a group of workers who have been certified as eligible to apply for adjustment assistance, has not been totally or partially separated from adversely affected employment, and on a individual basis is threatened with total or partially separation from adversely affected employment. If at anytime it is determined that the threat of total or partial separation no longer exist, the workers will be pulled from the approved training.
- **Maximum length** of approved training for Full or Part-Time training is up to 130 weeks. We only count the weeks you are in training; examples: Fall 16 weeks; Spring 16 weeks, and Summer 10 weeks, scheduled breaks in training do not count toward the total. The worker must be job ready upon completion of approved training. Once a participant is approved for training they will not be able to change, unless a determination is made that extenuating circumstances exist. Mandatory: A) monthly updates with Trade Reps must take place while in approved training, B) copies of class schedules each semester must be furnished, along with a copy of your class schedule after the add/drop date C) copies of your grades must be furnished at the end of each semester D) satisfactory progress must be maintained (additional requirements will be discussed one on one once a determination is made that training is needed). Maximum amount of time for OJT training is 26 weeks.
- **Subsistence:** Supplemental assistance necessary to cover the costs of separate maintenance (such as rent, utilities and food) when the training facility is located outside the commuting area. These costs will vary, but are usually 50% the federal per diem rate for the area where your training is taking place.
- **Travel Subsistence:** If your training program is 40 or more miles one way from your home documented by an Internet search map quest, you may be reimbursed at the current federal rate per mile. **Max payable per day is \$49.50**