How to Set Up and Protect Your ID.me Account

A simple and secure process

Your state workforce agency has partnered with ID.me to create a highly secure identity verification process that ensures you, and **only you**, will be able to access your unemployment benefits.

By following the steps below, you'll create your ID.me login, secure your account, and verify your identity. Once you're done, you can also use hundreds of other websites that offer ID.me as a login option.

What You'll Need:

- **Email Address**
- **Social Security Number**
- **Photo ID (Driver's License, Passport, Passport Card, or State ID)**
- **Mobile Phone with Camera**
- **Laptop or Computer (optional)**

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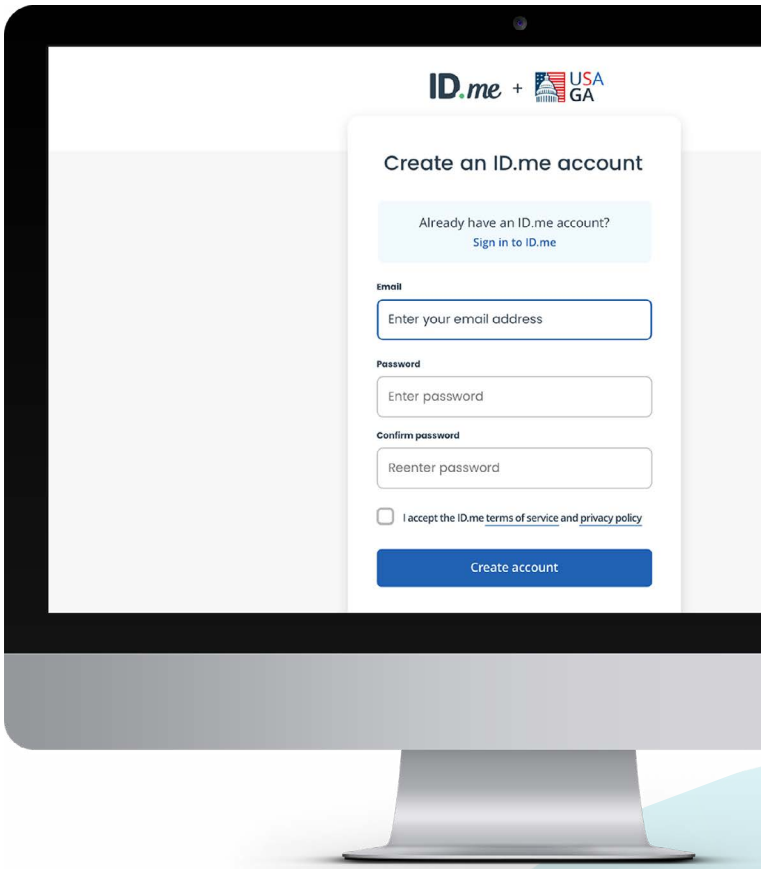
Set Up Your ID.me Account

If you already have an ID.me account, you can **simply sign in** by clicking “Sign in to ID.me” and entering your login credentials. Otherwise, follow the steps below.

STEP 1

To **create your ID.me account**, enter an email address you can access and choose a password. Click the checkbox to accept ID.me’s terms and conditions and privacy policy. Then, click “Create account.”



STEP 2

Check your inbox for an email from ID.me. Click the button in the email to **confirm your email address.** Then, return to your browser. The page will automatically move forward to the next step.

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Secure Your Account

Completing this step makes your account more secure

To **protect your account**, you'll set up extra security called multi-factor authentication (MFA). MFA uses a one-time passcode that is sent to your phone or generated via a mobile app each time you log in.

STEP 1

Choose an MFA option. You can receive a passcode via text message or phone call. You can also choose one of the other listed methods which use a phone app or physical key fob to securely send the passcode.

STEP 2

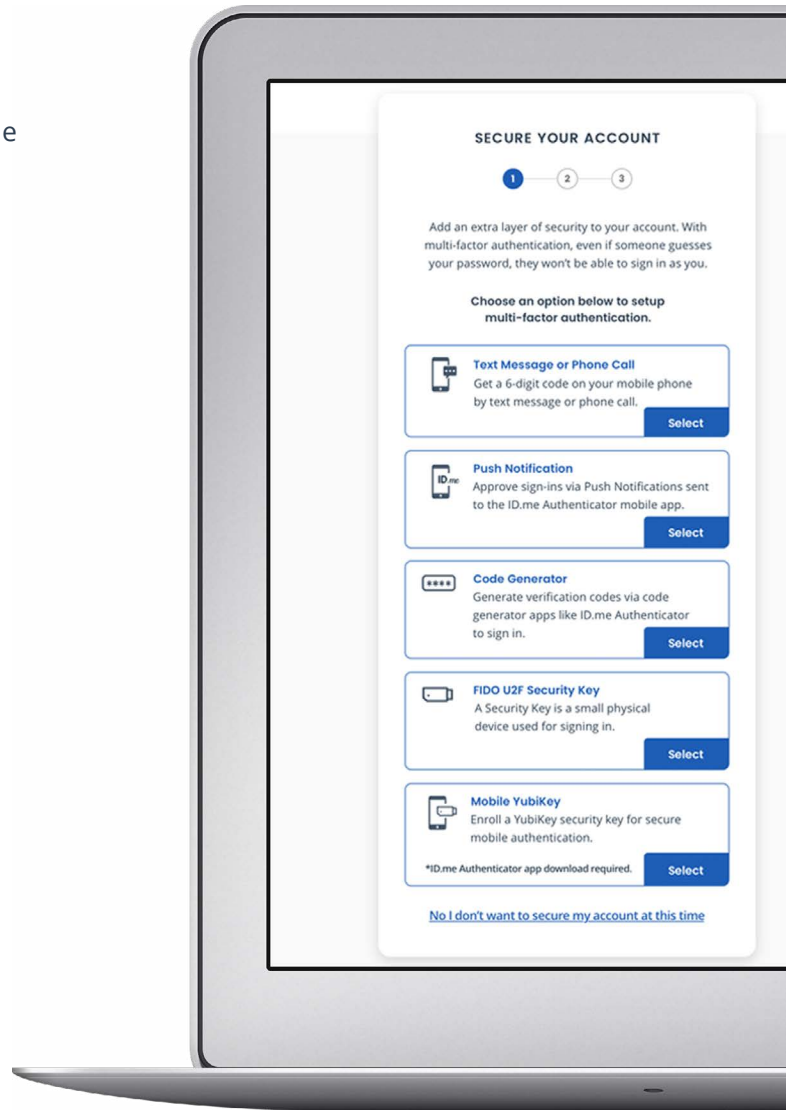
Most people choose to send the passcode to their phone. **Just enter your phone number** and then check your text messages or answer the phone to receive your 6-digit passcode.

STEP 3

Back on your browser, **enter the 6-digit passcode** and click continue.

STEP 4

If you want, you can **generate and save a recovery code**. The recovery code allows you to access your account even if you don't have the phone or device you used to set up MFA.



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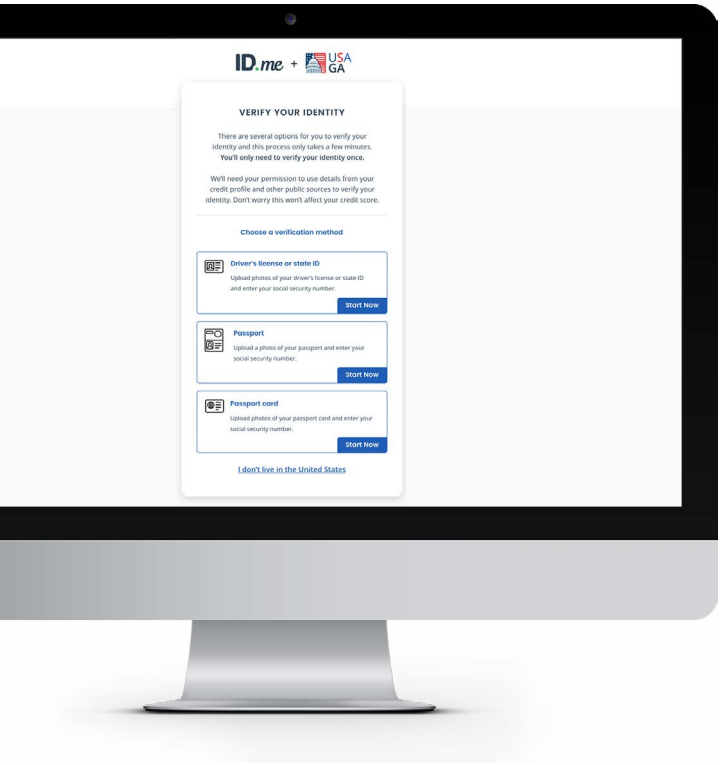
Verify Your Identity

Completing this process once also allows you to access other sites that offer ID.me as a sign-in option.

Proving your identity is as simple as uploading a photo of your government ID and taking a selfie. By verifying your identity through ID.me, your state unemployment agency ensures that you, and only you, are able to receive access to your unemployment benefits.

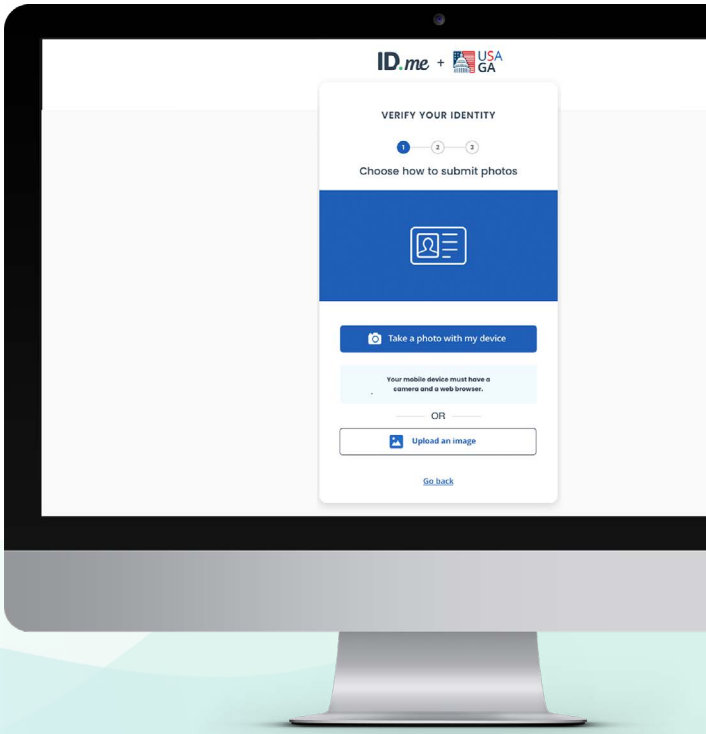


STEP 1

Choose a document type to submit: driver's license, state ID, passport, or passport card.

STEP 2

Either **upload existing photos** from your desktop OR **type in the phone number** of a cell phone that can take pictures. If you choose to take pictures with your phone, ID.me will text you a secure link that will open your phone camera.



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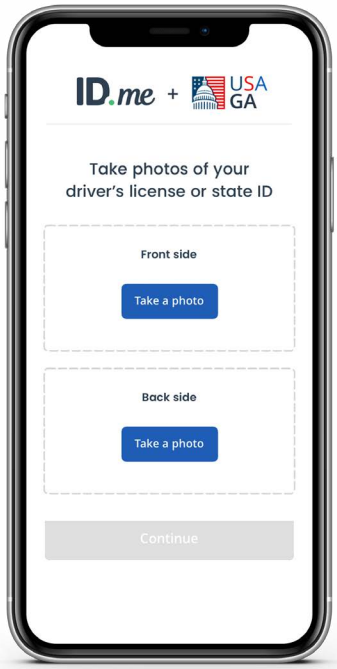
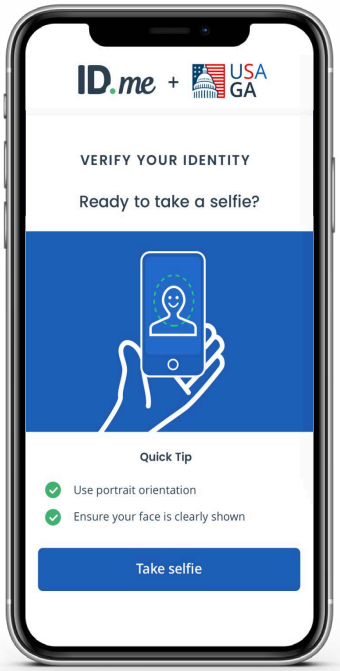


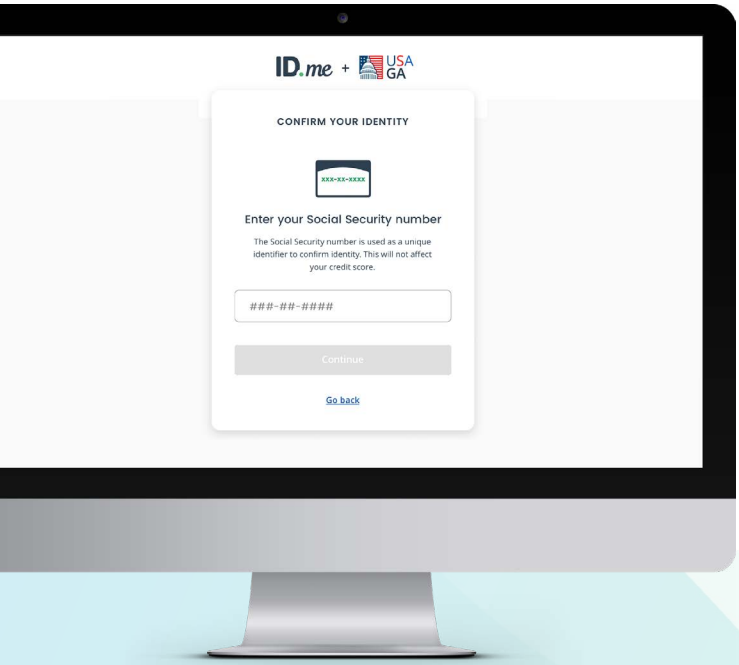
STEP 3

Follow the instructions to **take pictures of your ID.** For a driver's license, state ID, or passport card, remember to take a photo of the front and back. When you're satisfied with the photos, click continue.



STEP 4

Follow the instructions to take a **selfie.** Use portrait mode and try to position your face in the center of the camera and take a clear photo. When you're satisfied, click continue and return to your browser.



STEP 5

The final step to verify your identity is to enter your Social Security number.
Why does ID.me ask for this?

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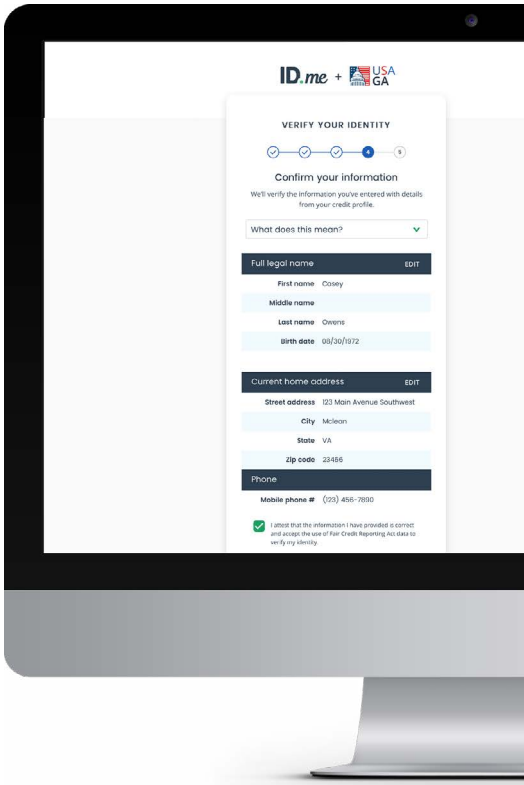
Confirm and Authorize

You're almost there!

The last step is to confirm your information and authorize ID.me to securely share your identity verification information with your state unemployment agency. ID.me will never share your information without your permission.

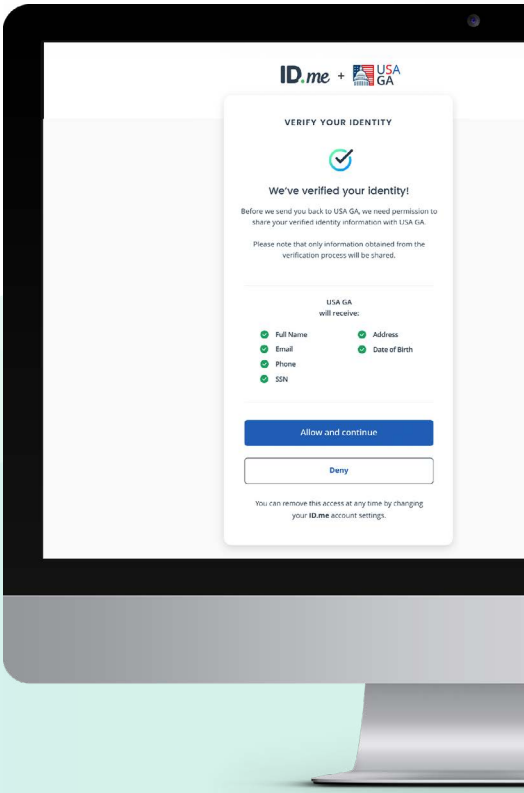


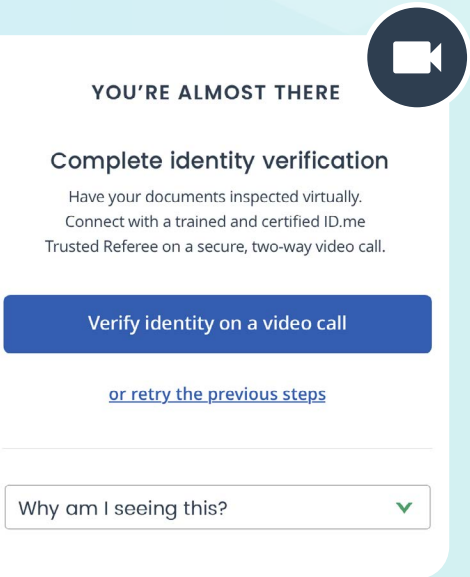
STEP 1

Make sure that all your information is **accurate and complete.** If it is, check the box attesting that the information is accurate, and then click continue. If not, hit the edit buttons to make changes.

STEP 2

You'll see a message saying that your identity has been successfully verified. By clicking **"Allow and continue,"** ID.me will be able to send your information to the agency and you will be granted access to your account.





Get Stuck Along the Way?

At ID.me we have a **No Identity Left Behind** mission. If you get stuck along the way, we are here to help. You'll see a screen inviting you to connect with an ID.me team member via video call who will verify your identity in moments.

If you have additional questions, please navigate to **help.id.me** and ask our virtual assistant or submit a request. Our member support team is available 24 hours a day, 7 days a week and will get back to you as soon as possible.

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