

## RESOURCE GUIDE



### ACCESSING UNEMPLOYMENT BENEFITS

#### FOR FORMER FEDERAL EMPLOYEES

BASED ON WAGES EARNED AND ELIGIBILITY REQUIREMENTS, YOU MAY QUALIFY FOR UNEMPLOYMENT COMPENSATION FOR FEDERAL EMPLOYEES (UCFE). TO BE ELIGIBLE FOR BENEFITS, YOU MUST BE UNEMPLOYED THROUGH NO FAULT OF YOUR OWN, MEET MONETARY REQUIREMENTS, AND BE ABLE AND AVAILABLE TO WORK.



#### FOR OTHER IMPACTED WORKERS

THOSE EMPLOYED BY PRIVATE SECTOR EMPLOYERS CONTRACTED WITH THE FEDERAL GOVERNMENT MAY BE ELIGIBLE FOR REGULAR UNEMPLOYMENT INSURANCE.



#### WHERE TO APPLY FOR UCFE?

YOU SHOULD FILE A CLAIM IN THE STATE WHERE YOUR LAST OFFICIAL DUTY STATION WAS LOCATED.



#### ESSENTIAL DOCUMENTS

- SF-8: NOTICE TO FEDERAL EMPLOYEE ABOUT UNEMPLOYMENT INSURANCE
- SF-50: NOTIFICATION OF PERSONNEL ACTION
- W-2 FORMS AND RECENT PAY STUBS

*If no SF-50 is available, be sure to select the correct Federal Information Code (FIC) for your agency and department within your agency.*



#### HOW TO APPLY?

**ONLINE:** USE ID.ME VIA CUSTOMER SELF-SERVICE AT [WWW.VEC.VIRGINIA.GOV](http://WWW.VEC.VIRGINIA.GOV)

**PHONE:** CALL 1 (866) 832-2363

**IN PERSON:** FIND AN AMERICAN JOB CENTER WHERE VIRGINIA WORKS STAFF CAN ASSIST YOU.

FIND A LOCATION: [WWW.VIRGINIAWORKS.GOV](http://WWW.VIRGINIAWORKS.GOV)

**VIRGINIA WORKS CAN ALSO ASSIST WITH FINDING YOUR NEXT JOB, VISIT: [VIRGINIAHASJOBS.COM](http://VIRGINIAHASJOBS.COM)**

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