

**Virginia Employment Commission Award for
Excellence in Service to Veterans
Nomination Form**

I nominate _____
(Name of Individual)

who works in _____
(VEC Office/Work Unit)

This award will recognize employees for extraordinary and commendable efforts on behalf of veterans. All VEC employees who provide excellent services to veterans or who have improved and modernized methods of service delivery are eligible for the award. VEC employees, managers, clients and employers may submit nominations. VEC employees should refer to VECNET, and those outside the agency should visit the VEC web page at VaEmploy.Com.

Nominations must be received in the VEC Central Office no later than July 1, 2007.

In preparing your nomination, please consider the following examples of efforts that meet the criteria of excellent service, and provide specific examples of the employee's efforts on behalf of veterans.

- Development of a program such as a resume skills-building workshop
- Outstanding case management
- Exceptional performance beyond job requirements or outside of established performance goals
- Outreach and community relations efforts
- Generation of positive publicity or increased employer awareness of relevant issues
- Efforts to assist hard-to-place populations such as homeless veterans or ex-offenders

1. Please describe the services that this individual has provided to veterans.

2. Has this employee improved or modernized methods of delivering services to veterans?
If so, please describe.

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3. Why do you believe the nominee should receive this award?

4. Please provide any additional information related to services that the nominee has provided to veterans that should be considered in evaluating this nomination.

Name of Nominator (please print)

Signature of Nominator

VEC Office or other address

Telephone Number

Manager or RD Approval

Thank you for filling out this form completely. Please forward the completed form, with the Field Office Manager or Regional Director's approval, to:

Mr. Jerry Lindsey
Veterans' Services Coordinator, Room 308
Post Office Box 1358
Richmond, VA 23218-1358

OR FAX TO: (804) 786-6091

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