



COMMONWEALTH of VIRGINIA

Virginia Employment Commission

703 East Main Street

Dolores A. Esser
Commissioner

Post Office Box 1358
Richmond, Virginia 23218-1358

September 2, 2008

Dear Employer:

You are cordially invited to participate in the 2008 Veterans Day Career Fair, Thursday, November 13, 2008. This event will be held in the Commonwealth Building at the Richmond Raceway Complex, 600 East Laburnum Avenue, Richmond, from 10:00 a.m. until 3:00 p.m. This Career Fair is open to the general public as well as veterans. More than 1200 potential employees have attended in the past, and we anticipate a larger number of participants this year.

Registration is free. Please complete the attached registration form and return it by e-mail to Robert.Fitzgerald@vec.virginia.gov or fax to 804-559-7140, no later than October 24, 2008. We request that employers be set up by 9:30 a.m. as the opening ceremonies will begin at 10:00 a.m. A box lunch will be provided at no cost to employers.

Space is limited and will be assigned on a first come, first served basis. Don't miss this opportunity to meet and greet potential future employees.

Thank you and I hope to see you there.

Sincerely,

A handwritten signature in cursive script that reads "Shelby J. Robinson".

Shelby J. Robinson, Assistant Commissioner for Field Operations
Virginia Employment Commission

Enclosures:

Registration Form
Driving Directions



Veterans Day Career Fair November 13, 2008

Please print and complete this form, then fax, or scan and e-mail,
no later than October 24, 2008

Organization: _____

Contact Person: _____

Address: _____

Phone: _____

Fax: _____

E-mail Address: _____

Number of company representatives attending (limit to 2): _____

Yes, we will attend and bring information on current job openings.

Special requirements: Electrical Outlet YES _____ NO _____

**PLEASE NOTE: The VEC does not supply TV's, VCR's, DVD players, laptops,
projectors, extension cords or copying services.**

Yes, although we have no openings at this time, we will attend and provide
information relative to future company needs.

No, we are unable to attend, but please keep us in mind for future events.

Please register no later than October 24, 2008

Virginia Employment Commission
Robert Fitzgerald
Phone 804-559-1788
Fax: 804-559-7140
e-mail to: Robert.Fitzgerald@vec.virginia.gov

Driving Directions

FROM THE NORTH:

Travel I-95 to Exit 82, take Chamberlayne Avenue (301), turn left at the third traffic light onto Azalea Avenue, follow signs (2.5 miles).

OR

Travel I-95 to Exit 43 onto I-295 South. Follow I-295 to Exit 38-B -Meadowbridge Road. Travel Meadowbridge Road approximately five miles; the entrance will be on the left.

FROM THE SOUTH:

Travel I-95 to Exit 82 (DO NOT TAKE FAIRGROUND EXIT 76-A), at end of exit ramp turn right on Chamberlayne Avenue (301), at a second traffic light turn left onto Azalea Avenue, follow signs (2.5 miles) Turn Right Meadowbridge Road approximately (2 miles); the entrance will be on the left..

OR

Travel I-95 to Exit 45 onto I-295 North. Follow I-295 to Exit 38-B - Meadowbridge Road. Travel Meadowbridge Road approximately five miles; the entrance will be on the left.

FROM THE WEST:

Travel I-64 east to Exit 186, turn left at end of exit ramp onto Laburnum Avenue, follow Laburnum about 2 miles to Richmond Raceway Complex on your left.

OR

Travel I-64 to Exit 177 onto I-295. Follow I-295 to Exit 38-B -Meadowbridge Road. Travel Meadowbridge Road approximately five miles; the entrance will be on the left.

FROM THE EAST:

Travel I-64 west to Exit 195, turn right at end of exit ramp onto Laburnum Avenue, about five miles to Richmond Raceway Complex.

OR

Travel I-64 West to Exit 200 onto I-295 North. Follow I-295 to Exit 38-B - Meadowbridge Road. Travel Meadowbridge Road approximately five miles; the entrance will be on the left.

After entering the main gate of the Raceway Complex continue forward to the Commonwealth Building, 3rd building on the left.