



910 North Mecklenburg Ave.,

South Hill, VA 23970

Phone: 434-447-8700

November

2007

WWW.VAEMPLOY.COM

"Some succeed because they are destined to, but most succeed because they are determined to."

—Unknown

JOB

SEEKER

NEWSLETTER



Three Interview Mistakes

1. No Questions: Every interview concludes with the interviewer asking if you have any questions. The worst thing to say is you have no questions. Having no questions prepared indicates you are not interested and not prepared.

2. What About You? Most job seekers do not research themselves by taking inventory of their experience, knowledge, and skills. Formulating a talent inventory prepares you to immediately respond to any questions about your experience. You must be prepared to discuss any part of your background.

3. Leaving Cell Phone On: We may live in a wired, always available society, but a ringing cell phone is not appropriate for an interview. Turn it off before you enter the company.

Source: Michael R. Neece, CEO Interview Mastery, @ Net-temps.com

Tax credits and benefits that may be available to qualifying taxpayers.

If you are a person with a disability or elderly, you may qualify for some of the following tax deductions. For more detailed information, you should refer to the IRS publication indicated.

- Standard Deduction: If you are legally blind, you may be entitled to a higher standard deduction on your tax return. See *IRS Publication 501*
 - Gross Income: Certain disability-related payments may be excluded from gross income. See *IRS Publication 525*
 - Credit for the Elderly or Disabled: You may be entitled to this credit if you are 65 or older, or you were under 65 at the end of the calendar year and:
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 - Permanently and totally disabled, and
 - You received taxable disability income, and
 - You have not reached mandatory retirement age
- See *IRS Publication 501*

Earned income Tax Credit: a refundable tax credit for working parents with low to moderate earnings. Those who qualify can reduce their federal tax liability, potentially receiving a refund. See *IRS Publication 596*

Occupational Outlook Handbook (OOH), 2006-07 Edition



For hundreds of different types of jobs—such as [teacher](#), [lawyer](#), and [nurse](#)—the *Occupational Outlook Handbook* tells you:

- | The training and education needed
- | Earnings
- | Expected job prospects
- | What workers do on the job
- | Working conditions

In addition, the *Handbook* gives you [job search tips](#), links to [information about the job market in each State](#), and [more](#).

Ways to use the *Occupational Outlook Handbook* site: (1) To find out about a specific occupation or topic, use the [Search box](#) that is on every page—enter your search term in the box. (2) To find out about many occupations, browse through listings using the Occupations links that are on the right side of each page. (3) For a listing of all occupations in alphabetical order, go to the [A-Z Index](#) and select a letter.

About the *Handbook*: The *Occupational Outlook Handbook* is a nationally recognized source of career information, designed to provide valuable assistance to individuals making decisions about their future work lives. The *Handbook* is revised every two years and is available at www.bls.gov.

What's happening in November?

Date	Event	Time
November 20	Lake Country Area Agency on Aging <i>Employment & Training Services for 55 years older</i>	9:00am - 12:00 noon
November 21	Job Corps <i>Providing education & employment services to youth, ages 16-24</i>	10:00am - 12:00 noon
Monday-Friday Every week	Virginia Employment Commission (VEC) <i>Providing assistance with Unemployment Insurance, Job Service, Trade, Labor Market Information & Workforce Investment Act Services</i>	8:30 am - 4:30pm
Wednesday (by appointment only)	Department of Rehabilitative Services (DRS) <i>Providing service for persons with disabilities (employment evaluations and counseling)</i>	10:00am - 4:00pm
Monday-Friday Every week	Workforce Investment Act (WIA) <i>Education training and supportive services that may be available if enrolled in full-time training, On-the-Job training, intensive services, job placement assistance, and referral to other service providers.</i>	8:30am - 4:30pm

Southside Virginia Community College



ANNOUNCES Free GED Practice Test

The free GED Practice Test will be available at the following locations.

Please CALL TO REGISTER for one of the Practice Test sessions.

1-888-200-7549



Thursday, November 1, 2007, 10:00 – 2:00 p.m.	Estes Community Center, Chase City, VA
Thursday, November 1, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Friday, November 2, 2007, 12:00 – 4:00 p.m.	Southside VA Community College, Alberta, VA
Monday, November 5, 2007, 12:00 – 4:00 p.m.	Lake Country Advanced Knowledge Center, South Hill, VA
Tuesday, November 6, 2007, 9:00 – 1:00 p.m.	Verizon Learning Center, Clarksville, VA
Tuesday, November 6, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Wednesday, November 7, 2007, 10:00 – 2:00 p.m.	Amelia/Nottoway Technical Center, Jetersville, VA
Thursday, November 8, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Tuesday, November 13, 2007, 10:00 – 2:00 p.m.	Estes Community Center, Chase City, VA
Tuesday, November 13, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Wednesday, November 14, 2007, 12:00 – 4:00 p.m.	Southside VA Community College, Alberta, VA
Thursday, November 15, 2007, 12:00 – 4:00 p.m.	Lake Country Advanced Knowledge Center, South Hill, VA
Tuesday, November 27, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Thursday, November 29, 2007, 3:30 – 7:30 p.m.	Southside VA Community College, Alberta, VA
Friday, November 30, 2007, 9:00 – 1:00 p.m.	Verizon Learning Center, Clarksville, VA

SOUTHSIDE CENTER FOR VIOLENCE PREVENTION

A place to find help and hope...

HOTLINE: 1-888-819-2926

Here are a few internet sites providing employment information and job listings:

www.CareerBuilder.com

www.Federaljobsearch.com

www.Monster.com

www.VAemploy.com (Alex)

www.NCESC.com

www.Charlottejobs.org

ENTREPRENEUR EXPRESS:

Moving Your Business Forward

Mecklenburg County Entrepreneurs

are invited to

Entrepreneur Express

Monday, November 5, 2007

9 am – 2 pm

Southside Rescue Squad

810 West Atlantic Avenue

South Hill, Virginia

Although the workshops are offered at no charge, registration is required.

www.vastartup.org

Entrepreneur Express is series of free workshops offered throughout Virginia that provide interactive discussions and exercises covering key elements of business practices, hosted by your Virginia business partners.

Segments will include:

- How to Start & Operate a Business
- Growing Your Business/Marketing Strategy
- Financing/Managing Resources
- Available Resources & Resource Fair

Visit www.vastartup.org for registration and a schedule of the ongoing series of workshops throughout Virginia.

