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Virginia Employment Commission



VETERAN'S MONTHLY E-NEWSLETTER

The Virginia Workforce Center- Hampton
Veterans Employment Information
600 Butler Farm Road, Suite B
Hampton, Virginia 23666

The **Virginia Workforce Center – Hampton** is pleased to assist Veterans and other eligible people with easy access to workforce services for job opportunities and labor market information in the Commonwealth of Virginia. This e-Newsletter is a free service; please forward to other veterans, family members, friends and neighbors who are in need of our services. If you wish to be added to our mailing list contact me.

Nia.Childs@vec.virginia.gov



Virginia Workforce Center –Hampton

Is an Advocate for Employment and Training Opportunities for All Eligible Veterans.

We've Got A Brand New Look

WELCOME TO GEOSOLUTIONS

With our new system you will have the:

Ability to create, save, print, and send multiple resumes

Ability to search multiple web sites simultaneously for jobs that reflect your interest profile

Ability to apply for certain jobs directly through the system using your resume

Ability to maintain & update your own profile

In Addition:

Employers (with your permission) will be able to search resumes for candidates to contact that match their needs

There will also be:

Online self -assessment tools for assisting in career choices

And best of all it can be reached from any Internet accessible computer

RESUME TIPS

DEFINE YOUR CIVILIAN JOB OBJECTIVE



You can't effectively market yourself for a civilian job if you don't have a clearly defined goal. Because so many service people have diverse backgrounds, they often make the mistake of creating resumes that are too general to be effective. Before writing your resume, do some soul-searching, research occupations and pinpoint a specific career path. If you are having trouble with this step, tap into your local transition office or solicit the help of a career coach. If you find that you are torn between two or more potential goals, set up different resumes

CREATE A RESUME THAT SPEAKS TO EMPLOYERS' NEEDS



Now that your objective is defined, you are ready to create a winning resume. Consider a resume's purpose: To answer the employer's question, "What can this person do for me?"

A great way to start thinking about employers' needs is to research your target job. What types of skills and experiences are employers seeking? What aspects of your background are most relevant?

Any information that does not relate to your goal should be eliminated or de-emphasized, and this includes any unrelated military awards, training and distinctions.

For example, that medal you won for rifle marksmanship doesn't belong on a civilian resume. This is often the hardest step for ex-military personnel, which is why it's so common to see military resumes span five pages or longer. As you make the decision about which information to include, ask yourself, "Will a potential employer care about this experience?" Only include information that will help you land an interview.

ASSUME THE HIRING MANAGER KNOWS NOTHING ABOUT THE MILITARY



Demilitarize your job titles, duties, accomplishments, training and awards to appeal to civilian hiring managers. Employers with no exposure to the military don't understand military terminology and acronyms, so translate these into "civilianese." Show your resume to several non-military friends and ask them to point out terms they don't understand. Use job postings as a tool to substitute civilian keywords for military terms.

SHOWCASE YOUR TRACK RECORD OF ACCOMPLISHMENTS



Your military career has offered you excellent opportunities for training, practical experience and advancement. Tout your accomplishments so the average civilian understands the importance of your achievements and the measurable outcomes. Here's an example of a demilitarized accomplishment statement: Increased employee retention rate by 16 percent by focusing on training, team building and recognition programs. Earned reputation as one of the most progressive and innovative IT organizations in the Army's communications and IT community. Here's an example of incorporating a military award so

SHOW OFF YOUR MILITARY BACKGROUND

You might have heard you need to develop a functional resume format to mask or downplay your military experience, but the opposite is true. Your military experience is an asset and should be marketed as such. Many employers realize the value of bringing veterans on board. Attributes honed in the military include dedication, leadership, teamwork, positive work ethic and cross-functional skills. If you fear a potential employer won't realize the significance of your military experience, make sure your resume clearly communicates the value that you bring to the table.

IF YOU WERE IN ACTIVE COMBAT, LEAVE OUT THE DETAILS

Defending your country and its interests is among the most admirable pursuits, but the sad truth is actual references to the horrors of combat leave many employers squeamish. Tone down or remove references to the battlefield.

TEST DRIVE YOUR RESUME



For some veterans, developing a resume that works in the civilian world is an ongoing process. After you have polished your resume, start your distribution and keep track of your resume's response rate. Solicit feedback and listen carefully to suggestions for improving your resume, and continue modifying the document until it successfully generates job interviews

DECEMBER JOB FAIRS

J. Sergeant Reynolds & Radio One
Diversity Career Fair

Monday November 5th

10:00 AM-4:00 PM

*Radio Broadcasting*Health Care*Real
Estate*Publishing

*Cable

TV*Education*Modeling*Gov't*Financia
l*Grocery

*Military*Law Enforcement*Fire &
EMS*Business*Accounting

1651 East Parham Rd. Richmond, VA
23228

www.richmondjobsinfo.com

Orion Hiring Conference

Monday November 5th

*Electronics*Construction*Mechanic
al

*Nuclear *Leadership*Sales

*Must register on line to attend
conference*

www.orioninternational.com

Richmond Job Fair

Tuesday November 6th

11:00 AM-2:00 PM

Lots of employers!

Crown Plaza Richmond West

6531 W. Broad St. Richmond, VA 23230

[\(804\) 285-9951](tel:8042859951)

Job Zone

Tuesday November 6th

3:00 PM-7:00 PM

Lots of Employers!

The Elks Lodge

95 Tide Mill Ln. Hampton, VA 23666

www.JobZoneOnline.com

SE Virginia Advanced Manufacturing
Pipeline

Tuesday November 5th

2:00 PM-3:00 PM

*Manufacturing jobs

Thomas Nelson Community College

[\(757\) 865-3122](tel:7578653122)

Job Zone

Wednesday November 7th

3:00 PM-7:00 PM

Lots of Employers!

Army National Guard Armory

3777 E. Va Beach Blvd, Norfolk

www.JobZoneOnline.com

Hire Vets First Job Fair

Thursday November 8th

10:00 AM-3:00 PM

*Military Veterans & General public
welcome!

Richmond Raceway Complex

600 E. Laburnum Ave, Richmond 23222

www.VaEmploy.com

Urban League of Hampton Roads

Thursday November 8th

4:00 PM-7:30 PM

Lots of Employers!

Hampton Roads Convention Ctr

www.ulhr.org

HS Juniors & Seniors

Tuesday November 13th

9:00 AM-2:00 PM

*Lots of local employers!

ODU Ted Constant Center

Norfolk, VA

www.careerconnection.com

Portfolio Recovery

Thursday November 29th

6:00 PM-7:00 PM

*Manufacturing jobs

VETERANS' EMPLOYMENT SERVICES

Veterans from all periods of military service are eligible for job referral, job training and job placement assistance through the Virginia Employment Commission (VEC), with an emphasis placed on those veterans who are disabled, minority, female, homeless, and/or culturally or economically disadvantaged. The Assistant Secretary of Labor for VETS has designated these specific groups of veterans to receive special assistance.

Veterans may access these employment services through a statewide network of Veterans Staff members, and are assigned to most, but not all, of the VEC field offices across Virginia. The VEC assists between 13,000 and 15,000 veterans annually in securing unsubsidized employment, depending on the economy and employer demand.

The VEC also operates the Transition Assistance Program (TAP) on-site at eight military bases throughout the Commonwealth representing the Navy, Air Force, Marines and U.S. Army. The TAP Program is a job-search workshop that prepares exiting military personnel to begin their job search in the private sector. Approximately 16,000 active military personnel are served each year through the Transition Assistance Program.

To obtain veterans employment services, or for more information contact the VEC Veterans staff (DVOPs & LVERs) in the VEC Field Office nearest you. Please Note: The DVOPs and LVERs stationed in the VEC offices are not available to answer specific questions regarding your Unemployment Insurance (UI) claim for benefits. If you are a veteran with questions about your UI benefits, please contact the nearest VEC office, or review the Frequently Asked Questions (FAQ's) on the web at <http://www.vec.virginia.gov/vecportal/faq.cfm>

The VEC also provides jobseeker assistance at the following Virginia Military bases. Call for days and hours of operation:

Fort Eustis ACS
601 Washington
Boulevard
Fort Eustis, 23604
(757) 878-0906
(757) 878-0908 FAX

Fort Lee
1403 Mahone Ave
Bldg 9028
Fort Lee, 23801
(804) 862-6106
(804) 734-6603 FAX

Norfolk Naval Base
7928 14th Street
Suite 154 Norfolk,
23505
(757) 440-4024
(757) 440-4026 FAX

LINKS OF INTEREST TO US VETERANS:

[Hire Vets First](#)

[Helmets to Hardhats - Putting military skills to work](#)

[Troops to Teachers](#)

[Job Fairs](#)

[Transition Assistance](#)

[Veterans Employment & Training \(USDOL\)](#)

[Virginia Department of Veterans Services](#)

[VDOT Wounded Veteran Internship Program](#)

[Department of Veterans Affairs - Benefits information](#)

[Veterans News and Information - GI Bill and other information](#)

[Request Military Personnel Records](#)

[Office of Personnel Management - Vets job information and news](#)

[The Retired Enlisted Association \(TREA\)](#)

[Military Officers Association of America \(MOAA\)](#)

[Veterans of Foreign Wars](#)

[Disabled American Veterans](#)

[American Legion](#)

[Vietnam Vets](#)

[National Coalition for Homeless Veterans](#)

[HUD –Veterans resource center](#)

REGIONAL AND NATIONAL JOB LINKS

[America's Workforce Network](#)

[Defense Technical Information Center](#)

[Federal Jobs](#)

[First Gov](#) - Government services and employment related information

[First Gov en Español](#) - Información y Servicios del Gobierno de los Estados Unidos

[Gov't Benefits](#) - Updated list of government benefits/programs available to citizens.

[Information Technology Careers](#)

[Job Hunt - Virginia](#)

[Jobcentro](#) -Hispanic Chamber of Commerce

[Law Enforcement Jobs](#)

[Military Connection](#) Comprehensive directories for all of the military service branches including numerous free employment resources to help connect candidates with excellent employers.

[Monster.com](#) Find a job, post a resume.

[My Job Tips](#) A free productivity tool for job seekers.

[Nursing Jobs](#) Job postings for RN, LPN, CNA, and NP positions throughout Virginia and the mid-atlantic.

[Recruit Military](#) Resume posting for your post-military job search.

[Regional IT Jobs](#) -Regional Consortium of Virginia, Maryland, and DC.

[U.S. Department of Veterans Affairs](#) - Vets employment information, and links to apply on line for compensation, pension or vocational rehabilitation benefits.

[Vets Resource Connection](#)

[Virginia Area Agencies on Aging](#) List and contact information for 25 Agencies on Aging across Virginia.

[Virginia Department of Corrections Workforce One](#)

[84 Lumber Company](#) The largest privately-held building materials supplier to professional contractors in the country.

[ABF Freight System, Inc.](#) ABF(r) concentrates on national and regional transportation of general commodities freight.

[AMEC Paragon, Inc](#) Offers project management, engineering services, asset wireless communications, industrial solutions, explosive science, and chemical technology.

[Alliant Techsystems Inc.](#) Supplier of aerospace and defense products to US Government, its allies, and major prime contractors.

[American Security Programs, Inc.](#)

The company provides security manpower, investigation services, security consulting, and training services for government and private sector clients.

[Anheuser-Busch Companies](#) Operations and resources are focused on beer, adventure park entertainment and packaging.

[Anteon Corporation.](#) Anteon is a systems integration company that provides mission, operational and IT enterprise support to the US government. Numerous military MOS's.

[Army and Air Force Exchange Service](#)

Over 50K employees worldwide, many opportunities.

[Atlas Aviation](#) Jobs for fixed wing, rotor wing pilots and mechanics. List training resources and certification information.

[AutoNation, Inc.](#) A Fortune 100 automotive retailing company located in 19 states offers a variety of jobs.

[Averitt Express, Inc.](#) Fully integrated, built-to-fit programs for effective sourcing, manufacturing, order fulfillment, and transportation services.

[BAE Systems](#) Top 10 US defense company.

[BNSF Railway](#) A 150-year old railway company with over 40,000 employees covering 32,000 miles of rail operations.

[Battery Research & Testing, Inc.](#)

Provides power services for telecommunications,

manufacturing, power generation, computer data centers, military and security installations.

Bell Helicopters Helicopter repair, assembly jobs, training.

Blackwater USA Provides support to military, government, law enforcement and civilian entities in training, targets and range operations. Also offers aviation, maintenance and K-9 positions.

Boeing Largest aerospace company in the world encompassing many distinct business units and offering opportunities in advanced technology, communications, commercial/military aviation and civilian space launch initiatives.

Booz Allen Hamilton Strategic management and technology consulting firm.

CACI Specialists in systems integration, managed network solutions and information assurance.

COMCAST One of the nation's largest cable services providers.

California Trucking Association Serves businesses that operate trucks in California.

Camber Corp Multiple government services.

DisplayText cannot span more than one line!

Employs nationwide - professional employee drivers and independent contractors.

Carry Transit The nation's leading food grade, Kosher and USP bulk truck carrier

ChevronTexaco Premier energy company operating in the global economy with worldwide job opportunities.

Cianbro, Inc. One of the East Coast's largest civil and heavy industrial construction and construction services companies.

Cingular One of the largest wireless companies in the U.S. offering varied careers from sales to IT and HR.

Cintas Cintas is a major recruiter of transitioning military personnel that values discipline, integrity, and commitment to hard work. Cintas is seeking those who want advancement based upon performance.

Computer Sciences Corporation CSC offers innovative and effective total IT solutions to industry and government through consulting, systems integration and outsourcing.

Con-Way NOW Nationwide, Fortune 500 trucking company offering contracted owner-operator program and training.

Cubic Defense Systems and Transportation.

DaVita, Inc. The largest independent provider of dialysis services in the United States.

Dyncorp Offers security and protective service jobs in Iraq.

Dynetics, Inc. A full-service engineering firm with focus upon weapons systems R & D, logistics & systems engineering, test & evaluation, IT and other technological areas.

EDS IT for various industries.

LOCAL AREA JOB LINKS

[Alexandria Area](#) -Jobs for Seniors

[Charlottesville Area](#)

[Chesterfield County](#)

[Farmville Area](#)

[Hanover County](#)

[Henrico County](#)

[Lynchburg Area](#)

[Lynchburg City](#)

[Norfolk Area](#)

[Northern VA / D.C. Area](#) -Temporary Jobs

[Northern Virginia Area](#)

[Roanoke Area](#)

[Shenandoah Valley Area](#)

[Southwest Virginia Area - Return to Roots](#)

[State of Virginia](#) -State Government Jobs (RECRUIT)

[Virginia - Careers in Childcare](#) An on-line Job Board and Resource Center for applicants, employers, and professionals in the Early Education Field in Virginia.

[Virginia Job Bank](#) -Statewide job listings

[Virginia Metro Areas](#) -Local jobs in metro areas across Virginia.

[Washington DC](#)

[Winchester/Frederick Co. Area](#)

The Internet Links are provided as informational resources that relate to employment and vocational rehabilitation. Peninsula Workforce Center does not endorse and is not responsible for the content of these linked websites. Linking to a website does not constitute an endorsement by the VEC or any of its employees of the sponsors of the site or the products presented on the site.

Please forward your comments on how we can improve this e-Newsletter

Nia Childs

Veterans Employment Representative

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