

COMMONWEALTH of VIRGINIA

Virginia Employment Commission

John R. Broadway
Commissioner

Prince William Workforce Center
13370 Minnieville Road
Woodbridge, Virginia 22192

November 14, 2011

Dear Employer:

The Virginia Employment Commission (VEC) wishes to extend a special invitation to you to participate in the second breakfast meeting of the Northern Virginia Employer Advisory Committee (EAC). The first meeting was held on October 26, 2011 and proved to be a productive and informative event. The goal of the EAC is to facilitate communication between the employer community and the VEC. The meeting is being co-hosted by the EAC and the VEC.

The EAC offers an excellent networking opportunity among employers and serves as a forum to exchange information on a variety of topics of interest. Of equal importance is the valuable input the EAC provides to the VEC concerning programs and services.

The meeting will be held from 8:00 a.m. to 10:30 a.m. on December 7, 2011 at the Hyatt Fair Lakes, 12777 Fair Lakes Circle, Fairfax, VA 22033. A hot breakfast will be available for all attendees at 8:00 a.m. There is no cost to attend.

To register please send an RSVP e-mail to nveac@vec.virginia.gov. One representative per employer please.

Questions about the meeting may be directed to Gilbert J. Sanchez, Manager, Prince William VEC at 703-897-0414 or to Dortha (Dottie) Brown, Manager, Alexandria VEC at 703-813-1365. To view an on-line announcement of the meeting including the enclosed agenda visit the VEC website at www.vec.virginia.gov.

Sincerely,

*Gilbert J. Sanchez and Dortha (Dottie) Brown
Virginia Employment Commission*

Enclosure: EAC Meeting Agenda



**Virginia Employment Commission
Northern Virginia Employer Advisory Committee**

EAC/VEC is Hosting

Breakfast Meeting

Hot Breakfast Served – No Cost to Attend

Fair Lakes Hyatt

12777 Fair Lakes Circle

Fair Lakes, VA 22033

703-653-6020

December 7, 2011

8:00 -10:30 a.m.

AGENDA

8:00 - 8:30	Hot Breakfast Served	
8:30 - 8:45	Welcome	Gil Sanchez & Dottie Brown
8:45 - 9:45	Employer Hiring Incentives	Joe Matope
9:45 - 10:15	Creating the NVEAC Board	Pat Moore
10:15 - 10:30	Networking Time	
10:30	Adjournment	