

VIRGINIA EMPLOYMENT COMMISSION

MEMORANDUM TO:

DATE 2/7/2008

Florida <u>X</u>	North Carolina <u>X</u>	Kentucky <u>X</u>	Pennsylvania <u>X</u>
Texas <u>X</u>	South Carolina <u>X</u>	West Va. <u>X</u>	Maryland <u>X</u>
Georgia <u>X</u>	Puerto Rico <u>X</u>	Delaware <u>X</u>	Other <u>Alabama</u>

FROM: Rural Services Manager
Virginia Employment Commission
P. O. Box 1358
Richmond, Virginia 23211

SUBJECT: Request for Extension of Clearance Order No. 91163

Extension is requested for the 1 cop(ies) of the order which is/are attached,

dated 2/7/2008 for 5, Nursery Worker 45209201
(No. of Openings) (Occupational Title and Code)

to be sent to the offices of your choice.

COMMENTS: Please indicate below the action taken by your office.

Michelle Abraham
(signature)

* * * * *

DATE _____

The above request has been reviewed and action taken as indicated below:

ACCEPTED _____ Location(s) to which extend:

REJECTED _____ Reason for Rejection: _____

COMMENTS:

Number of additional copies required. _____

(signature)

11. Wage Rates, Special Pay Information and Deductions / Tarifa de Pago, Información Sobre Pagos Especiales y Deducciones (Rebajas)							
Crop Activities / Cultivos	Hourly Wage Salario por Hora	Piece Rate / Unit(s) Pago por Pieza / Unidad(es)	Special Pay (bonus, etc.)	Deductions / Deducciones	YES SI	NO	Pay Period Periodo de Pago
			Pagos Especiales (Bono, ect.)				
Turfgrass	\$ 9.02	\$		Social	X		Weekly / Semanal
	\$	\$		Federal Tax Impuestos Federales	X		
	\$	\$		State Tax Impuestos Estatales	X		Bi-weekly / cada 2 sem.
	\$	\$		Meals (comidas)		X	
	\$	\$		Other (specify)/ Otro	X		Other / Otro
More Details About the Pay/Más Detalles Sobre el Pago See attached.							
(see attachment / para más detalles vea 1)							
12. Transportation Arrangements / Arreglos de Transportación (Please explain) See attached.							
(see attachment / para más detalles vea 7)							
13. Is it the prevailing practice to use Farm Labor Contractors (FLC) to recruit, supervise, transport, house, or pay workers for this (these) crop activity(ies)? Es la costumbre en el area de usar Contratistas Agricolas para reclutar, supervisar, transportar, dar vivienda, ó pagarle a los trabajadores en este/estos tipo(s) de cosecha(s)/sembrado(s)? Yes/Si <input type="checkbox"/> No <input checked="" type="checkbox"/> If you have checked yes, what is the FLC wage for each activity?/Si contesto "Si," cual es el salario que le paga al Contratista Agrícola para cada actividad?							
14. Unemployment Insurance provided / Seguro por Desempleo: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>							
15. Workers' compensation insurance provided / Indemnización por accidente de trabajo: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>							
16. Are tools provided at no charge to the workers? / ¿Se le proveen las herramientas de trabajo a los trabajadores sin cargo alguno? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>							
17. List any arrangements which have been made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers. (If there are no such arrangements, enter "None")/Indique todo acuerdo o convenio con los propietarios del establecimiento o sus representantes con respecto al pago de una comisión u otros beneficios por ventas hechas a los trabajadores. (Si no hay ningún acuerdo o convenio, indique "Ninguno") None.							
18. List any strike, work stoppage, slowdown, or interruption of operation by the employees at the place where the workers will be employed. (If there are no such incidents, enter "None")/ Enumere todo huelga, paro o interrupción de las operaciones por parte de los empleados en el lugar de empleo. (Si no hay, indique "Ninguno") None.							
19. Address of Order Holding Office (include Telephone number)/Dirección de la Oficina donde se Radicó la Oferta (incluya número de teléfono) Virginia Employment Commission Employer Services Rural Services Unit 5420 Oaklawn Blvd., Hopewell, VA 23860				20. Name of Local Office Representative (include direct dial telephone number) / Nombre del Representante de la Oficina Local (Incluya numero de telefono) Carol Young, Farm Placement Specialist (804) 541-6503			
21. Employer's Certification: This job order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. Certificación del Empleador: Esta orden de trabajo describe los términos y condiciones de trabajo y contiene todos los materiales, terminus, y condiciones ofrecidos. Employer's Signature & Title/ Firma y Título del Empleador Clark Wooten, Member-Manager							
READ CAREFULLY: In view of the statutorily established basic function of the Employment Service as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the ETA nor the State agencies are guarantors of the accuracy or truth-fullness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the One-Stop Career Center constitute a contractual job offer to which the One-Stop Career Center, ETA or a State agency is in any way a party. LEASE CUIDADOSAMENTE: En vista de su función básica establecida estatutariamente el Servicio de Empleo es un intercambio gratis de trabajo para juntar a los empleadores y trabajadores que buscan empleo, ni ETA ni las agencias del estado pueden garantizar la verdad y certeza de la información contenida en la Orden de Trabajo sometida por el Empleador. Tampoco, ninguna orden de trabajo aceptada o reclutada por el Servicio de Empleos constituye una oferta contractual de la cual ETA ni la agencia del Estado son parte							
Public reporting burden for the ETA Form 790 is estimated to be approximately 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and reviewing the collection. Respondents obligation to reply to these requirements are mandatory by 20 CFR 653.500. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing the burden can be sent to the U.S. Department of Labor, Office of Workforce Investment, Room S-4321, Washington, D.C. 20210 (Paperwork Reduction Project 1205-0134).							

ETA 790 ATTACHMENTS
Old Church Sod, LLC
Job Order Beginning 03/15/2008 to 11/14/2008

ATTACHMENT 1

ITEM 11, WAGE RATES, SPECIAL PAY INFORMATION AND DEDUCTIONS:

The Adverse Effect Wage Rate (AEWR) of \$9.02, the prevailing hourly wage rate or prevailing piece rate, the federal minimum wage rate or the Virginia minimum wage rate, whichever is greatest, will be the minimum rate of pay. Employer assumes that if a change in the AEWR requires an increase in the guaranteed minimum, such increase will be paid as of the effective date of the increase. If the worker's piece rate earnings for a pay period result in average hourly earnings of less than the guaranteed minimum, the worker will be provided make-up pay to the guaranteed minimum rate.

The employer will pay the prevailing piece rate in a crop activity for which a piece rate is specified if the DOL determines that a higher piece is prevailing in the crop activity in the area of intended employment than the piece rate specified herein. The employer will apply the prevailing hourly rate in a crop activity for which an hourly rate is specified if DOL determines that a higher hourly rate is prevailing in the crop activity in the area of intended employment other than the hourly rate specified herein. In the event DOL promulgates a new AEWR during the recruitment or work contract period which is higher or lower than the AEWR herein, the higher AEWR or, at the discretion of the employer, the lower AEWR, will become the guarantee.

In the event the AEWR is eliminated from the H-2A program during the life of this work agreement, either administratively or legislatively, the employer reserves the right to pay the new wage rate under the new guidelines as soon as it becomes effective.

The employer will make the following deductions from the worker's wages: FICA taxes and Federal Income tax as required by law; cash advances and repayment of loans; repayment of overpayment of wages to the worker; payment for articles which the worker has voluntarily purchased from the employer; long-distance telephone charges; recovery of any loss to the employer due to the worker's damage, beyond normal wear and tear, or loss of equipment or housing items where it is shown that the worker is responsible. No deduction not required by law will be made that brings the worker's hourly earnings below the higher of the federal statutory minimum wage or Virginia statutory minimum wage.

The employer will not pay the worker a bonus.

Payroll periods will be weekly. Workers will be provided with an earnings statement, which contains, at a minimum, the hours actually worked, total earnings, piece rates/number of units (if piece rates are used), and all deductions. The statements shall comply with 20 CFR 655.102(b)(8).

Employer guarantees to offer employment for a minimum of $\frac{3}{4}$ of the work days of the total specified period during which the work contract and all extensions thereof are in effect, beginning with the first day after worker arrives at the place of employment and ending on the

expiration date specified in the work contract or extensions thereof. In Act of God termination, the guarantee period ends on the date of termination.

Employer will provide a worker referred through the Interstate Clearance System a full week's work for the week beginning with the anticipated date of need, unless employer has amended the date of need by notifying the local office no later than ten (10) days before the date of need. If the employer fails to notify the order-holding office, then employer shall pay an eligible worker referred through the Interstate Clearance System \$9.02 per hour for the first week, starting with the original anticipated date of need. If the worker fails to notify the order-holding office of his continuing interest in the job no sooner than nine (9) working days and no later than five (5) working days before the date of need, the worker will be disqualified from the above-mentioned assurance. The employer may require the worker to perform alternative work if the guarantee cited in this section invoked. Alternative work will be general farm labor and farm maintenance activities including, but not limited to, stacking tobacco racks, cleaning and maintaining migrant housing, pulling and chopping weeds, cutting ditch banks and hedge rows, cutting fire wood, mending fences, and the general repair upkeep and maintenance of the farm buildings, equipment and the farmstead in general.

The employer will provide worker's compensation insurance, at no cost to the worker, covering injury and disease arising out of, and in the course of, the worker's employment.

ATTACHMENT 2:

ITEM 8, ANTICIPATED HOURS OF WORK:

Worker will report to work at the designated time and place as directed by the employer each day. The standard work week of seven (7) hours per day Monday through Friday and five (5) hours on Saturday is normal. Workers may be requested up to ten (10) hours per day depending upon the conditions in the fields and the maturity of the crop. Workers may be offered work on federal holidays and on their Sabbath but will not be required to do so. Workers may volunteer to work additional hours when work is available. Workers should expect occasional periods of little or no work because of weather, crop or other conditions beyond the employer's control. These periods of down time can occur anytime throughout the season.

ATTACHMENT 3:

ITEM 10, JOB SPECIFICATIONS:

In English:

JOB DESCRIPTION:

Worker will perform any or all of the following tasks as directed by the Employer:

Worker will perform any or all of the following tasks as directed by the Employer:

SOD: Prepares soil and growth medium, hauls and spreads topsoil, fertilizer, peat moss, lime and other soil conditions on sod grass and turf areas. Digs, rakes, screens soil. Fills tanks with water. Weeds, water, sows grass seed and plants plugs of sod. Operates mowers and sod cutters. Cuts, rolls, and stacks sod. Loads, unloads trucks. When work in sod is not available workers

may be offered other general agricultural duties associated with sod farming, including but not limited to building and equipment maintenance, repairing fence and similar tasks. Work is to be done in the field for long periods of time. Workers may assist in loading of trucks and lifting 60 to 70 pounds to a height of 5 feet or more.

Workers may be required to perform variable tasks such as the following: irrigation, ditching, shoveling, hoeing, hauling, ground preparation, weeding and other tasks related to general farming.

Work may also include mechanized field work using power equipment. By way of example and not limitation, power equipment may include tractors, planters, sprayers, cultivators, mowers, lifttrucks and other equipment. Workers will be expected to be able to operate agricultural equipment with or without direction.

Workers should be able to work on their feet in bent positions for long periods of time. Allergies to grasses, ragweed, goldenrod, insect spray, related chemicals, etc. may affect workers' ability to perform the job. Workers should be physically able to do the work required with or without reasonable accommodations.

Workers are exposed to wet weather early in the morning through the heat of the day while working in fields. Temperatures may range from 10° F to +100° F. Workers may be required to work during occasional showers not severe enough to stop field operations.

Full Growing Season Commitment: The job offered requires that the worker be available for work seven (7) hours per day Monday through Friday and five (5) hours on Saturday everyday that work is available and for the full period of employment shown in Item 5. The worker agrees to be available for work and performed assigned tasks whenever work is available through the full period of employment shown in Item 5. Work available is defined as, no work required on the worker's Sabbath or Federal holidays, but work is required seven (7) hours per day Monday-Friday, and five (5) hours on Saturday.

The worker understands that if he abandons his employment or is terminated for cause prior to the end of the period of employment shown in Item 5, the worker will forfeit the ¾ guarantee and reimbursement of certain transportation costs described elsewhere in this job order. Excessive absences and/or tardiness cannot be tolerated and may result in termination.

Daily individual work assignments, crew assignments, and location of work will be made by and at the sole discretion of the farm manager and/or farm supervisor as the needs of the farming operation dictate. Workers may be assigned a variety of duties in any given day and/or different tasks on different days. Workers will be expected to perform any of the listed duties and work on any crop as assigned by the worker's supervisor.

En Espanol:

DESCRIPCION DE TRABAJO:

El trabajador llevara a caso alguna o todas las siguientes tareas segun instrucciones del Patron o Supervisor.

CÉSPEDS: preparar la cespeds y el cresimnto de la cespeds. Tamyan que furtlizae las cespeds con las armintas que le dene y con los licidos y yen los tankse de hawa. Hranke las jerbas dele cespeds. Que sepa usa la maqins para qorta las cespeds. Curta y inroya las cespeds y suvier in una trock y vahare y qundo se kave le travaho se le asgnar otrs taryeas simolares. El trabajo se require que levant mas de 60 a 70 lebras o mas.

El trabajo require que los trbajadores usen las armntas par esqabare y aser hoyos y tabeyen trabajar in los diches.

Los trabajadore teyan que saber usar las arments que serequire como el tractor par subirl las cajas o par vajar las ceppeds tyen que saver uslas sin esurcsyones o con estrescions.

Los trabajodroes tyen que resenter los insectos el sqate los chimicos y setar parldo por muchas horas a la vece y in la rodyas por muchas horas al diya.

Los trabajadore tabyen tyen que trabajar in la yovia y en las tpemantos de 10° F a mas de 100° F y trabajadore tyent que resister las tempermntos.

COMETERSE CON EL CRECIMIENTO DE TEMPORADA LLENA: El trabajo que se ofrece require que los trabajadores estan disponibles para trabajar siete (7) horas por día, de lunes a viernes y cinco (5) horas el Sabado y todos los dias que higa trabajo y tambien por la temporada de trabajo que se encuentra en el articulo numero 5. El trabajador conformara que cuando higa trabajo este disponible para hacer las tareas cuando higa trabajo y sobre la temporada llena de empleo o que se encuentra en el articulo numero 5. El trabajo disponible es definido como, no se trabajara en el tiempo de Sabat o en la temporada de las vacciones federales, pero el trabajo si se require siete (7) horas por día de Lunes - Viernes, y cinco (5) horas los Sabados.

El trabajador entiende que si abandonan su trabajo de empleo o son terminados de empleo por causa antes de la temporada de empleo, o terminacion o como se encuentran en el articulo numero cinco, el trabajador pierdera la garantia de 3/4 de reembolso de ciertas costos de transportacion como se escribe en algun articulo en esta orden de trabajo. Ausentes o tardes no seran toleradas y resultaran con terminacion.

El trabajo diario asignado y los trabajadores asignados, y la locacion sera asignado por, y nada mas por, el manejante de la labor o supervisor, o como se nececite en las operaciones dictadas sobre la operaciones de labor. Los trabajadores se le asignaran una variedad de ordenes en qualquier dia o tareas diferentes en diferente dias. Trabajadores seran disponibles para hacer las ordenes y el trabajo en cualquier cosecha asignada por el Patron o Supervisor.

ATTACHMENT 4:

ITEM 2, LOCATION AND DIRECTIONS TO WORKSITE:

The worksite is located at 13101 Old Church Road, New Kent, VA 23124. From Richmond, VA, take I-64 East towards Norfolk; Exit #211 and left onto SR 106 (Emmaus Church Rd.); Travel SR 106 about 10 mi. to farm (road name changes to Old Church Rd.).

ATTACHMENT 5:

ITEM 4, BOARD ARRANGEMENTS:

Employer will furnish free and convenient cooking and kitchen facilities so workers may prepare their own meals. Workers will buy their own groceries. Once a week, the employer will provide (on a voluntary basis) transportation to assure workers access to stores where they can purchase groceries.

ITEM 3, LOCATION AND DESCRIPTION OF HOUSING:

Housing is located at 13101 Old Church Road, New Kent, VA 23124. From Richmond, VA, take I-64 East towards Norfolk; Exit #211 and left onto SR 106 (Emmaus Church Rd.); Travel SR 106 about 10 mi. to farm (road name changes to Old Church Rd.).

Housing will be clean and meet applicable Federal Housing Standards. Workers will be responsible for maintaining housing in a neat, clean manner. Reasonable repair cost of damage, other than that caused by normal wear and tear, may be charged to workers found to have been responsible for damage to housing or furnishings. Housing and utilities are provided at no cost to workers who are unable to return to their place of residence the same day. In the event a female worker is hired, separate toilet, shower, and sleeping rooms will be provided by the employer.

Employer requests conditional access into the Interstate and Intrastate Clearance System and assures that the worker housing will meet the applicable Federal Standards not later than thirty (30) days in advance of the date of need reflected on the attached ETA 790.

Workers may be reached at the following address and telephone number: c/o Old Church Sod, LLC, 13101 Old Church Rd., New Kent, VA 23124, phone (804) 932-4584.

ATTACHMENT 6:

ITEM 5, REFERRAL INSTURCTIONS:

The referral under this job order is to be made to the employer's attorney at the Law Office of Andrew M. Jackson at 407 College Street, Clinton, Sampson County, State of North Carolina. Office number: (910) 592-4121 or (910) 592-4122. All local and intrastate applicants may be referred directly to the employer's attorney for interview. All interstate applicants interested in this job offer should first contact Carol Young, Farm Placement Specialist, Virginia Employment Commission, 5240 Oaklawn Blvd., Hopewell, Virginia, phone (804) 541-6503 prior to contacting the employer. Workers should be fully apprised by the local employment office of the terms, conditions and nature of employment prior to referral. Only workers legally entitled to work in the United States and who possess original identity and employment eligibility documents sufficient to complete INS Form I-9, as required by the Immigration and Nationality Act, and any other applicable laws, rules and regulations, will be permitted to complete the hiring process. Workers recruited against the job offer from within normal commuting distance will not be provided with housing, subsistence and transportation.

ATTACHMENT 7:

ITEM 12, TRANSPORTATION ARRANGMENTS:

After worker has completed fifty percent (50%) of the work contract period, or earlier, employer will reimburse worker for transportation and subsistence from the place from which the worker came to work for the employer to the place of employment. Upon completion of the work contract, employer will pay reasonable costs of return transportation and subsistence from the place of employment to the place from which the worker came to work for the employer except when the worker will not be returning to the place from which he came to work for the employer, due to subsequent employment with another employer who agrees to pay such costs, in which case the employer will only pay for the transportation to the next job. The amount of the transportation payment will be equal to the most economical and reasonable similar common carrier transportation charges for the distance involved. These arrangements apply only to workers for whom the employer is legally obligated to supply housing.

The employer will offer transportation to and from the daily work site at no cost to the worker. The worker will live in employer's housing at no cost to worker. The use of this daily transportation is voluntary; no worker is required as a condition of employment to use the daily transportation to the work site offered by the employer.

OTHER CLARIFICATIONS AND ASSURANCES:

ASSURANCE: The employer agrees to abide by the regulations at 20 CFR 653.501 and 20 CFR 655.103.

EXTENSION OF EMPLOYMENT: No extension of employment beyond the period of employment specified in the job order shall relieve the employer from paying the wages already earned, or if specified in the job order as a term of employment, providing return transportation or paying return transportation expenses to the worker.

TERMS AND CONDITION CHANGES: The employer will expeditiously notify the order-holding office or State agency by telephone immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment.

OUTREACH WORKERS: Outreach workers shall have reasonable access to the worker in the conduct of outreach activities pursuant to 20 CFR 653.107 and 20 CFR 653.501.

CONTRACT IMPOSSIBILITY: The employer will terminate the work contract of any worker whose services are no longer required for reasons beyond the control of the employer or an Act of God. In the event of such termination, the employer will be bound by the ¾ guarantee from the first work day after arrival to the date of termination.

TERMINATIONS: The employer may terminate the worker with notification to the Employment Service if the worker: (a) refuses without justified cause to perform work for which the worker was recruited and hired; (b) commits serious acts of misconduct; (c) fails after completing the training period to perform the work as specified in Item 11 and Attachment; (d) malingers or otherwise refuses without justified cause to perform as directed the work for which the worker was recruited and hired; (e) provides other lawful job-related reason(s) for termination of employment; (f) abandons his employment; (g) fails to meet applicable production

standards when production standards are applicable; (h) falsifies identification, personnel, medical, production, or other work-related records; (i) fails or refuses to take a drug test; or, (j) commits an act or acts of insubordination, including the failure to regard employer's authority.

In the event of termination from medical reasons occurring after arrival on the job, or occurring as a result of employment, or in the event of termination resulting from an Act of God, the employer will pay or provide reasonable costs of return transportation and subsistence to the place from which the worker came to work for the employer and reimburse worker for reasonable cost of transportation and subsistence incurred by the worker to get to the place of employment. These arrangements apply only to workers for whom the employer is legally obligated to supply housing.

PROOF OF CITIZENSHIP: All workers hired under this order will be required to provide documentation attesting to United States citizenship or legal status to work in the United States.

AGRICULTURAL WORK AGREEMENT: A copy of the agricultural work agreement contract or the ETA790 and Attachments will be provided to the worker by the employer no later than on the day the work commences.

NUMBER OF WORKERS: The employer expects the total number of workers to be used in this occupation to be five (5), of which five (5) will be H-2A workers for which certification is requested, and the balance will be domestic workers. These numbers are estimates as total work force needs are dependent upon weather, crop conditions, and worker availability.

OTHER: The working conditions will comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration and other employment-related laws. The employer is an Equal Employment Opportunity Employer and will offer United States workers at least the same opportunities, wages, benefits, and working conditions as those which the employer offers or intends to offers to non-immigrant workers.

EMPLOYER FURNISHED TOOLS AND EQUIPMENT: The employer will furnish, without cost, all tools, supplies, or equipment required in the performance of work.

SUBSTANCE ABUSE POLICY: The use or possession or being under the influence of illegal drugs or alcohol during working time is prohibited (Alcohol may be permitted in the housing facility outside of working time.)

NEW KENT COUNTY COMMUNITY SERVICE

Dept. of social Services
3610 N. Courthouse Road
Providence Forge, VA 23140
(804) 966-1853

New Kent Sheriff Dept.
12001 Courthouse Circle
New Kent, VA 23124
(804) 966-9500
Emergency 911

New Kent Health Dept.
12007 Courthouse Circle
New Kent, VA 23124
(804) 966-9640

New Kent Mental health
12007 Courthouse Circle
New Kent, VA 23124
(804) 966-5959

John Randolph Hospital
411 W. Randolph Road
Hopewell, VA 23860
(804) 541-1600

Medical College of Virginia
401 N. 12th Street
Richmond, VA 23232
(804) 828-9000

Salvation Army Shelter
3807 Mechanicsville, Turnpike
Richmond, VA 23231
(804) 497-8780

Cecily Rodriguez
Telamon Corporation
4913 Fitzhugh Ave. Ste. 202
Richmond, VA
(804) 355-4676

VA Justice Center for Farm & Immigration Worker
1000 Preston Ave. Suite B
Charlottesville, VA 22903
(434_ 296-8851

STATE AGENCY:

AGENCIA ESTATAL:

VIRGINIA EMPLOYMENT COMMISSION

COMISION DEL EMPLEO DE VIRGINIA

SUMMARY OF EMPLOYMENT CONDITIONS SPECIFIED ON JOB ORDER

SUMARIO DE LAS CONDICIONES DE EMPLEO QUE SON ESPECIFICADAS IN LA ORDEN DE TRABAJO

- 1. Order Number: 91163
- 2. Name of Employer: OLD CHURCH SOD
- 3. Location of Employer and Directions:

SEE ES (338)
13101 OLD CHURCH ROAD
NEW KENT, VA. 23124

- 1. Numero de la Orden: 91163
- 2. Nombre del Empleador: OLD CHUCH SOD.
- 3. Lugar Y Direccion del Empleador:

SEE ES (338)
13101 OLD CHURCH ROAD
NEW KENT, VA. 23124

- 4. Period of Employment: From: 3/15/08 To: 11/14/08

- 4. Perodo de Empleo: Del: 3/15/08 Al: 11/14/08

- 5. Work Schedule: Hours per Day: 7 Days per Week: 6

- 5. Horario del Trabajo: Horas por Dia: 7 Numero de dias por Semana: 6

- 6. Crop and Pay: Sod 9.02 Estimated Hourly Unit of Piece Hourly Crop: Wage Production Rate Wage

- 6. Cosecha y Pago: Sod 9.02 Pago Anticipado del Sualdo Calculo Cosecha: Por Hora Unidad del por del Sualdo Wage

Planting
Soil Prep.
Cultivate
Harvest
Bonus:

Planting
Soil Prep.
Cultivate
Harvest
Pago Adicional:

- 7. Work Tasks to be Performed: Regular: PLANTSS, WATERS, SPRAYS, WEEDS, SOD AND MOW GRASS. CUT, ROLL AND STOCK SOD.

- 7. Labores a Desampenar en al Trabajo: Normales: PLANTA, RIEGA, ROCOA (ESPRAYA) DESHERBA (ARRANCA MALAS HIERBAS) DEL TERRON (CESPED). CORTA CESPEDS.

Alternate tasks and pay during first week in case crop delay (see item 12)

Labores alternativas y pago la primera semana en caso de demora en la cosacha (vease punso numero 12)

8. Transportation Provided:

Yes: No:

9. Housing can Accommodate People:

Individual Family

10. Meals Provided:

Yes: No:

If yes: Cost per Day:

Workers must do their own Cooking:

Yes: No:

11. Deductions:

Type	Amount
Social Security	<input type="text"/>
Income Tax	<input type="text"/>
Meals	<input type="text"/>
Transportation	<input type="text"/>
Tools	<input type="text"/>
Crewleader Charges	<input type="text"/>

12. Notes to Worker:

A copy of the full job order is available for inspection in this office. The employer has guaranteed your first week's wages unless he notifies the Job Service of a later starting date by:

In order for you to be eligible for this guaranteed, you must contract the Job Service Office at:

**Virginia Employment Commission
5240 OAKLAWN BOULEVARD
HOPEWELL, VA. 23860**

During the period of: To

Any Job Service Office will Assist you in doing this.

8. Transportacion Proveida:

Si: No:

9. Vivendas Disponiblas para Personas:

Individuos Familias

10. Comidas Proveidas:

Si: No:

Si son Proveidas, El costo por Dia:

Los Trabajadores tienen que cocinar sus Comidas:

XS No:

11. Deduccions:

Type	Amount
Seguro Social	<input type="text"/>
Impuestos Sobre Ingrasos	<input type="text"/>
Comidas	<input type="text"/>
Transportacion	<input type="text"/>
Herramientas y Maquinsrias	<input type="text"/>
Cargas De Crewleader	<input type="text"/>

12. Notas Para El Trabajador:

Una copia de la orden de trabajo completa está disponible para la inspección en esta oficina. El patrón ha garantizado sus primeros salarios de los week?s a menos que él notifique el servicio del trabajo de una fecha que comienza más última cerca:

Para usted para ser elegible para este guarenteed, usted debe pongase en contacto con la Oficina De Servicio de Trabajo. en:

**Comision Del Empleo De Virginia
5240 OAKLAWN BOULEVARD
HOPEWELL, VA 23860**

Durante el periodo del a

Cualquier Oficina De Servicio de Trabajo le asistira en hacer esto.

U.S. DEPARTMENT OF LABOR
Employment and Training Administration

EMPLOYER FURNISHED HOUSING AND FACILITIES

(See Instructions on Reverse)

1. EMPLOYERS NAME AND ADDRESS
OLD CHURCH SOD
13101 OLD CHURCH ROAD
NEW KENT, VA.

2. HOUSING LOCATION

CROSS BENJAMIN HARRISON BRIDGE TO RT 5. CROSS OVER RT 5, CROSS OVER RT. 60, TO OLD CHURCH ROAD. GO STRAIGHT FOR 7 MILES TURN RT AT SHIMOKIN FARM. TAKE FIRST LANE TO RIGHT.

13105 Old Church Rd

3. HOUSING DESCRIPTION

MOBILE HOME

4. SLEEP ROOMS

(No. & Measure)	a. Dormitory Type				b. Family Type				ES USE ONLY
	1.	2.	3.	4.	1.	2.	3.	4.	
Length	134	116	156						5. CAPACITY (Adults) 5
Width	130	93	102						6. REGULATIONS COMPLIANCE (“X” in proper box) Yes No
Ceiling Height	8	8	8						Water <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Square Feet	121	75	111						Electricity <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
No. of Rooms	1	1	1						Site <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
No. of Beds, single	2	1							Screening <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
No. of Beds, or Bunks, Double			1						Heating <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

7. FACILITIES (Number of each)

Flush Toilets	2	Privy	0	Urinals	0	Lav. Or washbasins	2	Showerheads	2
Bathtubs	2	Movable bathtubs	0	Laundry machines	1	Fixed laundry tubs	0	Moveable laundry tubs	0
Cook stoves	1	Refrigerators	1	Garbage containers	1	First-aid kits	1	Fire extinguishers (No. & type)	1 Ridda

8. Comments

EMPLOYER'S CERTIFICATION:

I CERTIFY THAT I have reviewed the housing regulations of the U.S. Department of Labor, OSHA ETA, and that the housing described herein meets does not meet such standards. I hereby authorize representatives of the State Employment Service office and/or Employment and Training Administration regional office to inspect the above housing at any reasonable time.

Employer's Signature <i>E.T.S. Randolph</i>	Typed Name and Title ERIK RANDOLPH	Date 3/27/2007
--	---------------------------------------	-------------------

10. HOUSING INSPECTED BY:		
Signature of Authorized Official <i>Carol Young</i>	Typed Name and Title	Date 3/27/2007

11. APPROVAL: Housing approved for occupancy by workers recruited interstate

Marietta Salyer MARIETTA SALYER, MANAGER 3/27/07

ACORD CERTIFICATE OF LIABILITY INSURANCE		OP ID ME OLDCC001	DATE (MM/DD/YYYY) 01/24/08										
PRODUCER First Pioneer Insurance Agency P.O. Box 941 Southern Pines NC 28388 Phone: 910-944-2848 Fax: 910-944-6088		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.											
INSURED Old Church Sod LLC Clark Wooten PO Box 4089 Pinehurst NC 28374		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">INSURER A: Star Insurance Company</td> <td style="width: 20%; text-align: right;">NAIC # 17728</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>		INSURER A: Star Insurance Company	NAIC # 17728	INSURER B:		INSURER C:		INSURER D:		INSURER E:	
INSURER A: Star Insurance Company	NAIC # 17728												
INSURER B:													
INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR ADD'L TR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> JECT <input type="checkbox"/> LOC				EACH OCCURRENCE EXTENSIVE TO RENTED PREMISES (EA occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/PROP AGG
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (EA accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY (EA ACCIDENT) OTHER THAN AUTO ONLY (EA ACC AGG)
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION				EACH OCCURRENCE AGGREGATE WORKERS COMP/EMPLOYERS LIABILITY OTHER
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER	WC0297646	01/01/08	01/01/09	EL EACH ACCIDENT \$ 100000 EL DISEASE (EA EMPLOYE) \$ 100000 EL DISEASE (POLICY LIMIT) \$ 500000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

JACA001

Andrew Jackson
 P.O. Box 27
 Clinton NC 28329

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Lo Clayton Covens

IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

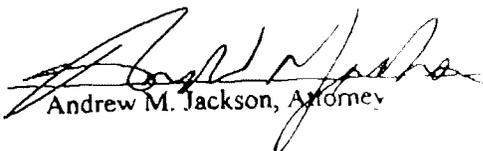
February 14, 2008

WRITTEN RECRUITMENT REPORT

**Re: Old Church Sod, LLC, 5 workers
ETA Case #A-08015-05427**

As of this date there have been no job applicants, referrals, or hires.

Old Church Sod, LLC

By: 
Andrew M. Jackson, Attorney