

VIRGINIA EMPLOYMENT COMMISSION

CHANGE NOTICE VEC FC 20-C

Report for the Quarter ending

VEC Account #

Federal ID (FEIN) numbers are used to **certify your payments to IRS**. Enter your number below if it is not shown or it is incorrectly shown.

Account Name
Trade Name t/a
Mailing Address
City, State, Zip

Federal ID number: _____

Federal ID number change _____
(Attach copy of IRS notification)

Changes requested on this form will be reflected on your account within two quarters.

Corporate name changed to: _____
If corporate officers changed, attach a copy of the name, social security number and address of each new officer and the names of the officers they are replacing, if applicable (attach copy of recording name change with your state, or the SCC in Virginia).

Trade name changed to: _____

Mailing address changed to: _____

City _____ State _____ Zip Code _____ - _____

Telephone number changed to: (____) _____

Physical location or address changed to: _____

City _____ State _____ Zip Code _____ - _____

I am still in business **but I no longer have any employees** working in Virginia, **or** I no longer employ a **domestic**. Date last wages paid _____

Are contract workers or independent contractors still working? Yes No

Dissolved/closed business in VA, no successor: Date dissolved: _____ Date wages last paid _____

Ownership change: sold to, or merged with, successor: **in part** **totally**

Name and address of successor: _____

City _____ State _____ Zip Code _____ - _____

Successor phone number (____) _____ Date of sale: _____ Date wages last paid: _____

Predominant type of business: _____

Signature: _____ **Name:** _____

Date _____ **Your telephone No:** (____) _____

Your title or your relationship to the business listed above _____

Notice: A scanner is used to read the Employer's Quarterly Tax Report (VEC FC 21/20). DO NOT make employer business or address changes on that form, as the scanner will not detect those changes. Visit www.VaEmploy.Com for information pertaining to recent legislation affecting the VEC. Any questions should be directed to the nearest VEC field office. Out of state employers may call (804) 786-7159. Mail this completed form to: Employer Accounts, PO Box 1358, Richmond, VA 23218-1358, or mail it with your completed tax report in the envelope provided.