Request for Extension of Clearance Order

Virginia Employment Commission

1. To: Puerto Rico North Carolina South Carolina Georgia Florida	2. Job Order Number: 575305 3. Employer Name: VAGA
4. From: Agriculture & Foreign Labor Program Manager Virginia Employment Commission 2211 Hydraulic Rd Charlottesville, VA 22901	5. OES Job Code, Title and Number of Positions Available 45-2092.02 183 per day Farmworker, Tobacco

6. Please note the following concerning the above job order:

The attached H-2A job order has been accepted by U.S. DOL for Interstate Clearance

7. By: (ES Agency Representative) Kendal Shaver	Title: Agriculture & Foreign Labor Program Manager	Telephone Number: 434-984-7640

8. Receiving State Office: ("X" one)

☐ Accepted (If accepted, list local offices extended to) ☐ Rejected (If rejected, provide reasons)

Comments:

9. By: ES Agency Representative	Telephone Number:	Date Signed:

U.S. Department Labor
Employment and Training Administration

OMB Control No. 1205-0134
Expiration Date: October 31, 2015

Agricultural and Food Processing Clearance Order ETA Form 790
Orden de Empleo para Obreros/Trabajadores Agrícolas y Procesamiento de Alimentos

(Print or type in each field block – To include additional information, go to block # 28 – Please follow Step-By-Step Instructions)
(Favor de usar letra de molde en la solicitud – Para incluir información adicional vea el punto # 28 – Favor de seguir las instrucciones paso-a-paso)

1. Employer's and/or Agent's Name and Address (Number, Street, City, State and Zip Code / Nombre y Dirección del Empleador/Patrón y/o Agente (Número, Calle, Ciudad, Estado y Código Postal):

Virginia Agricultural Growers Assn., Inc.
5037 Halifax Road, Halifax, Va. 24558
Post Office Box 857
South Boston, Va. 24592(Also see addendum)

a) Federal Employer Identification Number (FEIN) / Número federal de Identificación del Empleador:

54-1124816

b) Telephone Number / Número de Teléfono:

434-572-6871

c) Fax Number / Número de Fax:

434-572-3642

d) E-mail Address / Dirección de Correo Electrónico:

vaga5037@gmail.com

2. Address and Directions to Work Site / Domicilio y Direcciones al lugar de trabajo:

Various locations in Virginia, USA
(See addendum for addresses of each farm)
3247 Circle Creek Road
Penhook, VA 24137

3. Address and Directions to Housing / Domicilio y Direcciones al lugar de vivienda:

Please see attached 338's
(Also, please see attachment-1, Item 3)

a) Description of Housing / Descripción de la vivienda:

Please see attached 338's.

Nos. 4 through 8 for STATE USE ONLY
Números 4 a 8 para USO ESTATAL

4. SOC (O*NET/OES) Occupational Code / Código Industrial:

45-2092.02

a. SOC (ONET/OES) Occupational Title / Título Ocupacional

Farmworker, Tobacco

5. Job Order No. / Num. de Orden de Empleo:

575305

6. Address of Order Holding Office (include Telephone number) / Dirección de la Oficina donde se radica la oferta (incluya el número de teléfono):

3125 Odd Fellows Rd
Lynchburg, VA 24561 (434) 947-6671

a. Name of Local Office Representative (include direct dial telephone number) / Nombre del Representante de la Oficina Local (Incluya el número de teléfono de su línea directa):

Fred Mendez (434) 363-6671

7. Clearance Order Issue Date / Fecha de Emisión de la Orden de Empleo:

5/21/15

8. Job Order Expiration Date / Fecha de Vencimiento o Expiración de la Orden de Empleo:

9/25/15

9. Anticipated Period of Employment / Período anticipado o previsto de Empleo:

From / Desde: 07-17-15 To / Hasta: 12-05-15

10. Number of Workers Requested / Número de Trabajadores Solicitados:

183

11. Anticipated Hours of Work per Week / Horas Anticipadas/Previstas de Trabajo por Semana. Total:

Sunday / Domingo 0
Monday / Lunes 7
Tuesday / Martes 7
Wednesday / Miércoles 7
Thursday / Jueves 7
Friday / Viernes 7
Saturday / Sábado 5

(See Attach 1, Item 8)

12. Anticipated range of hours for different seasonal activities: / Rango previsto de horas par alas diferentes actividades de la temporada:

13. Collect Calls Accepted from: / Aceptan Llamadas por Cobrar de:

Employer / Empleador: Yes / Si ☐ No ☒

14. Describe how the employer intends to provide either 3 meals a day to each worker or furnish free and convenient cooking and kitchen facilities for workers to prepare meals / Describa cómo el empleador tiene la intención de ofrecer, ya sea 3 comidas al día a cada trabajador, o proporcionar gratuitamente instalaciones para cocinar.

Employer will furnish free and convenient cooking and kitchen facilities for workers to prepare their own meals. Workers will purchase their own food. Lunch time will be designated by the employer.

Employer will provide free transportation to and from a store once a week for supplies. (For workers whom housing must be provided.

entrevistar a los trabajadores) See instructions for more details / Vea las instrucciones para mas detalles.

Interviews will be conducted by the Employer's Agent during the hours of 10:00 A. M. to 3:00 P. M., Monday through Thursday and on Friday from 10:00 A. M. to 11:00 A. M. No other individual will be granted hiring authority.

(Also, please see Attachment 1, Item 4)

16. Job description and requirements / Descripción y requisitos del trabajo:

Cultivate and-Harvest tobacco, produce and sod.

Harvest Hay/Straw.

Also, please see attachment 1, Item 10 for additional information

1. Is previous work experience preferred? / Se prefiere previa experiencia? Yes / Si ☐ No ☒ If yes, number of months preferred: / Si es así, numero de meses de experiencia: _____

2. Check all requirements that apply: N/A

- ☐ Certification/License Requirements / Certificación/Licencia Requisitos
- ☐ Driver Requirements / Requisitos del conductor
- ☐ Employer Will Train / Empleador entrenará o adiestrará
- ☐ Extensive Sitting / Estar sentado largos ratos
- ☐ Exposure to Extreme Temp / Expuesto a Temperaturas Extremas
- ☐ Lifting requirement / Levantar o Cargar _____lbs /libras
- ☐ Repetitive Movements / Movimientos repetitivos
- ☐ Criminal Background Check / Verificación de antecedentes penales
- ☐ Drug Screen / Detección de Drogas
- ☐ Extensive Pushing and Pulling / Empujar y Jalar Extensamente
- ☐ Extensive Walking / Caminar por largos ratos
- ☐ Frequent Stooping / Inclinàndose o agachándose con frecuencia
- ☐ OT/Holiday is not mandatory / Horas Extras (sobre tiempo) / Dias Feriados no obligatorio

17. Wage Rates, Special Pay Information and Deductions / Tarifa de Pago, Información Sobre Pagos Especiales y Deducciones (Rebajas)

Crop Activities	Hourly Wage	Piece Rate / Unit(s)	Special Pay (bonus, etc.)	Deductions*	Yes/Si	No	Pay Period / Periodo de Pago
Cultivos	Salario por Hora	Pago por Pieza / Unidad(es)	Pagos Especiales (Bono, etc.)	Deducciones			/ /
Tobacco/	$ 10.32						
Produce/	$ 10.32	$		Social Security / Seguro Social	☒	☐	Weekly / Semanal ☒
Sod-	$ 10.32	$		Federal Tax / Impuestos Federales	☒	☐	
Hay/Straw	$ 10.32	$		State Tax /Impuestos Estatales	☒	☐	Bi-weekly/ Quincenal ☐
	$	$		Meals / Comidas	☐	☒	
	$	$		Other (specify) / Otro (especifica)	☐	☒	Monthly/Mensual ☐
							Other/Otro ☐

18. More Details About the Pay / Mas Detalles Sobre el Pago:

For each pay period, all workers under this job order will be paid at the rate of 10.32 per hour which is the 2015 Adverse Effect Wage Rate, the Minimum Wage Rate, or the applicable prevailing hourly wage rate, whichever is higher, or we offer to pay the highest rate that is in place at time the work is performed, whether it be the Adverse Effect Wage Rate, the Prevailing Wage Rate, the Federal or State mimimum wage rate, or the agreed upon collective bargaining wage, or the prevailing piece rate.

Please see Attachment 1, Item 11

19. Transportation Arrangements / Arreglos de Transportación

Reimbursement for transportation and daily subsistence of 11.86 per day or rate applicable at time of travel, from place of recruitment to job site will be made under the following conditions to workers for whom the employer is legally obligated to supply housing. It also applies to workers outside reasonable driving distance, if the workers decline the housing offer. They will still be reimbursed for Inbound and Outbound transportation and subsistence from their place of recruitment.

a)Upon completition of 50% of the Job Contract period or sooner. In this case, the payment shall be due on a day no later than the first working day, subsequent to the completion of the minimum employment period. The amount of transportation payment will be equal to the most economical and reasonable common carrier transportation charges for the distance incolved.

(See attachment # 1, Item 12)

20. Is it the prevailing practice to use Farm Labor Contractors (FLC) to recruit, supervise, transport, house, and/or pay workers for this (these) crop activity (ies)? / ¿Es la práctica habitual usar Contratistas de Trabajo Agrícola para reclutar, supervisar, transportar, dar vivienda, y/o pagarle a los trabajadores para este(os) tipo(s) de cosecha(s)? Yes / Si ☐ No ☒

If you have checked yes, what is the FLC wage for each activity? / Si contesto "Si," cuál es el salario que le paga al Contratista de Trabajo Agrícola por cada actividad?

N/A

21. Are workers covered for Unemployment Insurance? / ¿Se le proporcionan Seguro de Desempleo a los trabajadores? Yes/Si ☐ No ☒

22. Are workers covered by workers' compensation? / ¿Se le provee seguro de compensación/indemnización al trabajador: Yes/Si ☒ No ☐

23. Are tools, supplies, and equipment provided at no charge to the workers? / ¿Se les proveen herramientas y equipos sin costo alguno a los trabajadores?

Yes/Si ☒ No ☐

24. List any arrangements which have been made with establishment owners or agents for the payment of a commission or other benefits for sales made to workers. (If there are no such arrangements, enter "None".) / Enumere todos los acuerdos o convenios hechos con los propietarios del establecimiento o sus agentes para el pago de una comisión u otros beneficios por ventas hechas a los trabajadores. (Si no hay ningún acuerdo o convenio, indique "Ninguno".)

None/Ninguno

25. List any strike, work stoppage, slowdown, or interruption of operation by the employees at the place where the workers will be employed. (If there are no such incidents, enter "None".) / Enumere toda huelga, paro o interrupción de operaciones de trabajo por parte de los empleados en el lugar de empleo. (Si no hay incidentes de este tipo, indique "Ninguno".)

None/Ningueno

28. Use this section to provide additional supporting information (including section Box number). Include attachments, if necessary. / Utilice esta sección para proporcionar información adicional de apoyo; incluya el numero de la sección e incluya archivos adjuntos, si es necesario.

en conexión con una futura solicitud de certificación de empleo temporal para trabajadores H-2A?

Yes/Sí ☒ No ☐

27. Employer's Certification: This job order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. / Certificación del Empleador: Esta orden de trabajo describe los términos y condiciones del empleo que se le ofrece, y contiene todos los términos y condiciones materiales ofrecidos.

Virginia Agricultural Growers Assn., Inc.
by Eloise A. Wilder, Executive Secretary

Employer's Printed Name & Title / Nombre y Título en Letra de Molde/Imprenta del Empleador

Eloise A. Wilder
Employer's Signature / Firma y Título del Empleador

May 14, 2015
Date / Fecha

READ CAREFULLY, In view of the statutorily established basic function of the Employment Service as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Employment and Training Administration (ETA) nor the State agencies are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the American Job Center constitute a contractual job offer to which the American Job Center, ETA or a State agency is in any way a party.

LEA CON CUIDADO, En vista de la función básica del Servicio de Empleo establecida por ley, como una entidad de intercambio laboral sin comisiones, es decir, como un foro para reunir a los empleadores y los solicitantes de empleo, ni ETA ni las agencias del estado pueden garantizar la exactitud o veracidad de la información contenida en las órdenes de trabajo sometidas por los empleadores. Ni ninguna orden de trabajo aceptado o contratado en el Centro de Carreras (American Job Center) constituyen una oferta de trabajo contractuales a las que el American Job Center, ETA o un organismo estatal es de ninguna manera una de las partes.

PUBLIC BURDEN STATEMENT

The public reporting burden for responding to ETA Form 790, which is required to obtain or retain benefits (44 USC 3501), is estimated to be approximately 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and reviewing the collection. The public need not respond to this collection of information unless it displays a currently valid OMB Control Number. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate or any other aspect of this collection, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

DECLARACION DE CARGA PÚBLICA

La carga de información pública para responder a la Forma ETA 790, que se requiere para obtener o retener beneficios (44 USC 3501), se estima en aproximadamente 60 minutos por respuesta, incluyendo el tiempo para revisar las instrucciones, buscar fuentes de datos existentes, recopilar y revisar la colección. El público no tiene por qué responder a esta recopilación de información a menos que muestre un número de control OMB válido. Esta información es pública y no hay ninguna expectativa de confidencialidad. Envíe sus comentarios acerca de esta carga o cualquier otro aspecto de esta colección, incluyendo sugerencias para reducir esta carga, al U.S. Department of Labor, Employment and Training Administration, Office of Workforce Investment, Room C-4510, 200 Constitution Avenue, NW, Washington, DC 20210.

20 CFR 653.501
Assurances

INTRASTATE AND INTERSTATE CLEARANCE ORDER

The employer agrees to provide to workers referred through the clearance system the number of hours of work per week cited in Item 10 of the clearance order for the week beginning with the anticipated date of need, unless the employer has amended the date of need at least 10 working days prior to the original date of need by so notifying the Order-Holding Office (OHO). If the employer fails to notify the OHO at least 10 working days prior to the original date of need, the employer shall pay eligible workers referred through the intrastate/interstate clearance system the specified hourly rate or pay, or in the absence of a specified hourly rate or pay, the higher of the Federal or State minimum wage rate for the first week starting with the original anticipated date of need. The employer may require workers to perform alternative work if the guarantee is invoked and if such alternative work is stated on the job order.

The employer agrees that no extension of employment beyond the period of employment shown on the job order will relieve the employer from paying the wages already earned, or specified in the job order as a term of employment, providing transportation or paying transportation expenses to the worker's home.

The employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration and other employment-related laws.

The employer agrees to expeditiously notify the OHO or State agency by telephone immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over recruitment, or other factors have changed the terms and conditions of employment.

The employer, if acting as a farm labor contractor, has a valid farm labor contractor registration certificate.

The employer assures the availability of no cost or public housing which meets applicable Federal and State standards and which is sufficient to house the specified number of workers requested through the clearance system.

The employer also assures that outreach workers shall have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.107.

Employer's Name Virginia Agricultural Growers Assn., Inc.
by Eloise A. Wilder, Exec. Sec. Date: May 14, 2015

Employer's Signature Eloise A. Wilder

Besides the material terms and conditions of the employment, the employer must agree to these assurances if the job order is to be placed as part of the Agricultural Recruitment System. This assurance statement must be signed by the employer, and it must accompany the ETA Form 790.

GROWERS REQUESTING WORKERS FOR Tobacco/Produce/Hay 07/15/15 to 12/05/15

		NO OF WORKERS
16	Amos, Taylor Ray 3247 Circle Creek Rd. Penhook, VA 24137 Pittsylvania County 540-576-2949	3
12	Anderson, Don L. 1075 Newbill School Rd. Crystal Hill, VA 24539 Halifax County 434-470-0241	4
369	Smith, III, William B. 2103 Brad Smity Trl. Nathalie, VA 24577 Halifax County 434-470-1595	0
29	Barts, Gregory S. 2550 Laurel Grove Rd. Sutherlin, VA 24594 Pittsylvania County 434-728-5049	5
551	Barts, Larry 2404 Laurel Grove Rd. Sutherlin, Va. 24594 Pittsylvania County 434-822-7087	7
40	Boose, Thomas 5263 Hungreytown Rd. Blackstone, Va. 23824 Nottoway County 434-292-7740	3

		NO OF WORKERS
59	Brown, James H. 1229 Neals Corner Rd. Clover, Va 24534 Halifax County 434-454-7664	2
60	Brown Farm Brown, Patrick & Justin 6625 Blue Ridge Drive Hurt, Va. 24563 Pittsylvania County 434-656-6737	5
64	Burnett, Dennis J. 2501 Dodson Rd. Blairs, VA 24527 Pittsylvania County 434-836-3981	3
65	Carr, Phillip Barry 1170 Clarkton Rd. Nathalie, Va. 24577 Halifax County 434-349-1176	1
75	Church, Craig 2059 Goodes Rd. Sutherlin, Va. 24594 Halifax County 434-753-1136	2
77	Clary Farms Inc. Clary, Pam F. 6467 Union Level Rd South Hill, VA 23970 Mecklenburg County 434-917-2290	3
80	Longview Farms Clowdis, Rob 5164 Hamilton Rd. Saxe, VA 23967 Charlotte County 434-470-0800	2

		NO OF WORKERS
88	Cook, Denton 2512 Old Mine Road Gretna, Va. 24557 Pittsylvania County 434-656-6677	3
113	Duncan, Jr., Richard E. 2241 Cody Rd. Nathalie, Va. 24577 Halifax County 434-349-6764	6
557	Easley, W. Lanier 1949 Easley Rd. Chatham, VA 24531 Pittsylvania County 434-432-8545	3
124	Elliott, David R. 1285 Sunset Drive Dry Fork, Va. 24549 Pittsylvania County 434-724-6108	9
136	Felker III, Daniel G. 2970 Abilene Rd. Charlotte Ct.Hs., VA 23923 Charlotte County 434-223-1884	2
133	Ferguson, Charlie W. 2015 Ridge Rd. Vernon Hill, Va. 24697 Halifax County 434-222-4936	2
146	Garter, Jr., A. G. 15511 Emerald Rd. Stoney Creek, VA 23882 Dinwiddie County 804-691-7231	1

		NO OF WORKERS
157	Greene, Jr., Eugene R. 940 Sandy Fork Rd. Buffalo Junction, Va. 24529 Mecklenburg County 434-374-2426	3
160	Spring Hollow Farms, LLC Gregory, Jr., James B. 789 Henrys Mill Rd. Java, VA 24565 Pittsylvania County 434-432-1511	4
158	Griles, Larry 526 Public Fork Rd. Randolph, Va. 23962 Charlotte County 434-735-8543	6
171	Haskins, Chris K. 1589 Old Mine Rd. Chatham, Va. 24531 Pittsylvania County 434-656-1156	3
195	Hudson, A. Scott 4187 Red Bank Rd. Virgilina, VA 24598 Halifax County 434-585-3138	2
202	Hutcherson, David R. 268 Hutcherson Rd. Gretna, Va. 24557 Pittsylvania County 434-335-5134	1
207	Jackson, Darrell E. 443 Mt. Vernon Rd. Axton, Va. 24054 Henry County 276-650-2303	2

		NO OF WORKERS
183	Jamerson, Randolph 1272 Fruitridge Drive Penhook, Va. 24137 Pittsylvania County 434-927-5563	2
226	Lacks, Douglas E. 303 Keilleysville Rd. Red Oak, Va. 23964 Charlotte County 434-735-8484	2
619	Lewis, Danny W. 1436 Farmers Rd. Gretna, Va. 24557 Pittsylvania County 434-335-5458	4
240	Locke, Robert O. 200 Eureka School Rd. Keysville, VA 23947 Charlotte County 434-395-8528	4
260	Meadows, Leon C. 5049 Halifax Rd. Chatham, Va. 24531 Pittsylvania County 434-432-8447	3
274	Nelson, John C. 3054 Nelson Church Rd. Nelson, Va. 24580 Mecklenburg County 434-210-0600	3
275	Nestor, James 1114 Rip Rap Rd. Virgilina, VA 24598 Halifax County 434-585-3698	2

		NO OF WORKERS
291	Pittard III, Andrew 999 Cow Road Buffalo Junction, Va. 24529 Mecklenburg County 434-374-5559	5
312	Power, Harry W. 6764 Deer View Drive Gretna, Va. 24557 Pittsylvania County 434-335-5877	6
315	Puckette, Aaron S. P.O. Box 4 Naruna, VA 24576 Campbell County 434-665-3376	1
322	Puryear, Edward 578 Rocky Road Baskerville, Va. 23915 Mecklenburg County 434-372-5805	3
142	Robertson, Roger Lee 736 Moore's Drive Hurt, VA 24563 Pittsylvania County 434-324-8373	3
344	R. J. Farms, Inc. Robertson, Robert 2664 Bennett Circle Keeling, Va. 24566 Pittsylvania County 434-770-3713	3
347	Robertson, Edwin (Eddie) P. O. Box 651 Axton, Va. 24054 Henry County 276-650-8723	2

		NO OF WORKERS
355	Shelton, Rodney F. 3840 Coleman Mt. Rd. Java, Va. 24565 Pittsylvania County 434-432-1639	4
363	Smith, Shannon T. 3101 Burton Rd. Amelia, VA 23002 Amelia County 804-561-5264	5
361	Sparks, Stacy 1596 Kerns Church Rd. Sutherlin, Va. 24594 Halifax County 434-822-6564	4
368	Spell, Larry S. 3060 Brooklyn Rd. Sutherlin, VA 24594 Halifax County 434-728-5350	3
383	Tribble, George Wayne 6240 Stage Coach Rd. Nathalie, VA 24577 Halifax County 434-376-5748	3
395	Vaughan, Waylin T. 300 Lin Way Lane Saxe, VA 23967 Charlotte County 434-735-5568	7
406	Wallace, Richard Edward 1212 Friendship Church Rd. Drakes Branch, Va. 23937 Lunenburg County 434-736-8913	12

		NO OF WORKERS
407	Wallace, Sr., Spencer B. 4407 White Oak Rd. Blackstone, Va. 23824 Dinwiddie County 804-478-4789	4
430	Williams, Della G. 1573 Starkey Rd. Gretna, Va. 24557 Pittsylvania County 434-335-5350	4
435	Willis & Sons, LLC Willis, Jr., W. T. 13320 Franklin Turnpike Dry Fork, Va. 24549 Pittsylvania County 434-724-4505	3
439	Witcher, Elvis 9470 Sontag Rd. Rocky Mount, Va. 24151 Franklin County 540-483-4887	4
	Grand Total Workers to Certify:	**183**

ATTACHMENT TO FORM ETA 790

First Week Wage Guarantee

Virginia Agricultural Growers Association, Inc., and its Grower members agree to abide by the regulations at 20 CFR 653.501(d)(2)(v) concerning the first week wage guarantee.

We offer 10.32 per hour which is the2015 Adverse Effect Wage Rate, the minimum wage rate, or the prevailing wage rate, whichever is higher.

The basic number of hours per week is 40 hours times the wage rate that is applicable at the time the work is performed.

ITEM 3

Housing is provided at no cost, only to workers, who are not reasonably able to return the same day to their place of residence at time of recruitment.

No tenancy in such housing is created. Employer retains possession and control of the housing premises at all times and worker, if provided housing under the terms of this Work Agreement, shall vacate the housing promptly upon termination of employment with the employer who provides such housing.

ITEM 4

Virginia Employment Commission
221 Sunchase Blvd.
Farmville, Va. 23901
Telephone: 434-392-8871

VAGA agrees to interview all U. S. workers referred by the State Employment Services, local or by supply states who have been screened by such employment services for:

1) Availability for entire season.

2) Have transportation to job site and

3) Who have been fully apprised by the local employment office of the terms, conditions and nature of employment.

4) VAGA also agrees to interview applicants who apply directly.

ITEM 8

7 hours per day is a normal work day. The worker may be requested to work 12 hours per day and/or on the Sabbath, depending on the condition in the fields, weather, and maturity of the crops.

ITEM 10

cultivate and Harvest tobacco, produce and sod. Harvest Hay/straw.

Workers will set plants in rows, cultivate and harvest tobacco. Considerable stooping and kneeling is required.

Workers will remove tops and suckers from tobacco plants, pull mature leaves from tobacco stalks by hand and place leaves in trailers for transport to tobacco barns for curing. Most work is done in the field, bending over pulling or topping, suckering stringing, hoisting, bulk storage and cutting.

In addition to cultivating and harvesting tobacco, the worker may be required to perform variable tasks related to tobacco such as the following:
Irrigation, ditching, hoeing, shoveling, loading, unloading, hauling, etc. Workers are exposed to wet weather early in the morning and through the heat of the day, working in fields. Temperatures may range from 40F to 110F. Workers may be required to work during occasional showers not severe enough to stop field operations. Employers will provide workers, without cost to them, with appropriate rain gear.
Workers may be required to assist in preparing tobacco to be placed in barns and assist with loading and unloading tobacco barns. When tobacco is removed from the curing barn, workers will be expected to assist each other by placing tobacco in bins to be baled. Bales weighing 650 to 850 pounds are mechanically loaded in trucks for transport to market.

Produce, which may include cucumbers, sweet potatoes, peppers, grapes, berries, broccoli, green beans, butterbeans, cantaloupes, peas, pumpkins watermelons, tomatoes, sweet corn, cabbage, etc., will require the activities of planting, cultivating and harvesting.
Sod requires land preparation, seeding, mowing and harvesting. A machine cuts and rolls the sod. Workers stack the rolls on pallets.
Hay/Straw: Workers will move along rows of previously bailed hay/straw, bending, stooping and lifting bails, loading and stacking onto a truck or trailer.
All these activities will run concurrently with the duties listed under tobacco and is a minor part of the total percentage of hours worked. All pay is per hour.

Item 10 (cont)

Workers should be able to work on their feet in bent position for long periods of time and be able to work in barns at heights of 10 to 30 feet. Allergies to ragweed, goldenrod, insect spray, related chemicals, etc., may affect workers ability to perform the job. Workers should be physically able to do the work required with or without reasonable accommodations. Persons seeking employment in these crops should be available for the entire period requested by the grower.

Employer assures that workers will be provided transportation from living quarters to work site every day. (For workers who must be provided housing.)

Employer will accept any capable U.S. worker or workers who are capable of performing the work.

Workers must possess documentation required to enable employer to comply with the employment verification requirements of IRCA,

The employer retains the right to discharge an obviously unqualified worker, malingerer or recalcitrant worker who is physically able but does not demonstrate the willingness to perform the work necessary in these crops.
(See also, Attachment 2, General Conditions).

ITEM 10A

cultivar, cosechar tabaco, productos agrícolas, césped, paja y heno.

Los trabajadores ayudaran a arrancar plantas, sembrarán las plantas en hileras en el campo y cultivarán tabaco. Se requiere agacharse y arrodillarse considerablemente.

Los trabajadores removerán los retoños y vástagos de las plantas de tabaco y arrancarán las hojas maduras de los tallos a mano y colocarán las hojas en trailer para ser transportadas a almacenes de tabaco donde se secan. La mayoría del trabajo se hace en el campo, agachándose, arrancando, removiendo retoños, atar, levantando, almacenaje a granel y cortando tabaco.

En adición al transplante y cosecha de tabaco, se le puede requerir al trabajador que haga diferentes tareas relacionadas al tabaco como sigue: irrigar, abrir zanjas, apalear, cargar, descargar, levantar, etc. Los trabajadores están expuestos a clima mojado desde temprano en la mañana a través del calor del día, trabajando en el campo. Las temperaturas pueden variar desde 40F hasta 110F. Se puede requerir que los trabajadores trabajen durante lluvias ocasionales que no sean lo suficientemente fuertes como para parar las operaciones en el campo. El patrón les proveerá a los trabajadores el equipo de lluvia adecuado sin costo a los trabajadores.
Se les puede requerir a los trabajadores que ayuden en la preparación del tabaco que será colocado en los almacenes y con la carga y descarga en los almacenes de tabaco. Cuando el tabaco se remueve del almacén de secado, se espera que los trabajadores se ayuden unos a los otros colocando el tabaco en contenedores para ser embalados. Los contenedores pesan 650 a 850 libras y que serán mecánicamente cargadas en los a camiones para ser transportados al mercado.

Productos agrícolas, que quizá incluya; pepinos, camote, pimientos, uvas, berries, brócoli, ejote, habichuelas, melones, chíncharos, calabaza, sandia, jitomate, elote tierno, col, etc. Requerirá de las actividades de siembra, cultivo y cosecha.
La Agricultura es también una tarea alternativa.
El césped requiere de preparar la tierra, esparcir semilla, cortar y cosechar. Una maquina corta y enrolla el césped. Los trabajadores colocan los rollos en tarimas.
Paja y Heno: Los trabajadores se moverán a lo largo de filas de paca y heno previamente flejadas, flexionando, inclinando y levantando los contenedores cargando y acomodando en un camión o trailer.
Todas estas actividades correrán concurrentemente con los deberes enumerados bajo tabaco y son una porción pequeña del porcentaje total de horas trabajadas. Todo pago es por hora.

Los trabajadores deben poder trabajar de pie en una posición doblada por largos períodos de tiempo y poder trabajar en graneros a alturas de 10 a 30 pies. Alergias a ambrosia (ragweed), vara de oro (goldenrod), insecticidas, otros químicos relacionados, etc. pueden afectar su habilidad para realizar el trabajo. Los trabajadores deben estar físicamente capacitados para hacer el trabajo requerido con o sin acomodación razonable. Personas buscando empleo en estas cosechas deberán estar disponibles para el periodo completo requerido por el Patrón.

Item 10A (Cont)

El patron asegura que proporcionara transportacion a los trabajadores desde la vivienda hasta el sitio de trabajo todos los dias. (Para los trabajadores a quien se le debe prporcionar vivienda).

El patron aceptara cualquier trabajador o trabajadores estadounidenses capaces de realizer el trabajo. El Patron esta dispuesto a adiestrar al trabajador por un periodo que no exceda 3 dias.

Los trabajadores deben poseer los documentos requeridos para que el Patron pueda cumplir con los requisites de verificacion de empleo of IRCA.

El Patron mantiene el derecho de despedir a un trabajador que obviamente sea incompetente, que finja estar enfermo o que sea un trabajador recalcitrante que este fisicamente capacitado pero que no demuestre el deseo de llevar a cabo el trabajo necesario en estas cosechas. (Vea tambien el anexo 2, de las Condiciones Generales).

Item 11

The employer guarantees to offer the workers employment for at least 3/4 of the work days of the total period during which the work order and all extensions thereof in effect, beginning with the first work day after the arrival of the workers at the place of employment and ending on the termination date specified in the work order or its extensions, if any. If the employer offers the worker during such period less employment than required under this provision, the worker shall be paid the amount which he/she would have earned had he/she, in fact, worked for the guaranteed number of days. Employee will perform other duties related to this/these crop activities and other task required in operating a farm. Total hours for our basic work week is 40.
Workers are paid once a week. Employer agrees to keep and maintain adequate and accurate payroll records.

If, before the expiration date specified in the work order, the service of the workers is no longer required for reasons beyond the control of the employer due to fire, or other Act of God, such as frost, flood, drought, hail, etc., which makes the fulfillment of the contract impossible, and the RA so certified, the employer may terminate the work order. In such cases, the employer will make efforts to transfer the worker to other comparable employment acceptable to the worker. If such transfer is not effected, the worker will be returned to the place from which the worker, without intervening employment, came to work for the employer at the expense of the employer.

Employer will provide without charge, including deposit charge, all tools, supplies and equipment necessary to perform duties assigned.

In the event that a female is employed and there are no accommodations on the farm for females, then motel accommodations or the equivalent will be provided to workers to whom we must provide housing. The employer will arrange for transportation from living quarters to the worksite each day. Accommodations will include cooking facilities.

If the worker voluntarily abandons employment before the end of the job order period or is terminated for job related reasons or misconduct, the employer will not be responsible for providing or paying return transportation and subsistence expenses of the worker.

ITEM 11 (cont) The employer will make the following deductions from the individual worker:

a.) FICA & Federal Income Tax

Workers will be responsible for making payment to employer for the following:

b.) Those for advances against wages
c.) Overpayment of wages
d.) Any loss to employer due to the worker's negligence or willful damage to tools, housing facilities and equipment.

Employer will provide workers compensation at no cost to workers covering injury and disease arising out of and in the course of workers employment. Proof of Workers' Compensation Ins will be provided to Regional Administrator prior to certification.

ITEM 12

b) When the services of the worker is no longer required for reasons beyond the control of the employer due to fire, or other acts of God, such as frost, flood drought, hail, etc., which makes fulfillment of the work period impossible and RA so certifies.

c) When the worker cannot complete the work period due to sickness related to this/these crop activities and is so certified by a doctor selected by the employer.

Upon completion of the job contract period, the employer reserves the right to charter or otherwise arrange to provide for return transportation at the employer's election.

If the worker voluntarily abandons employment before the end of the work period or is terminated for job related reasons or misconduct, the employer will not be responsible for providing subsequent transportation and subsistence expenses.

ITEM 12 (cont)

If the worker completes the work contract period, or if the employee is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer must provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite, the subsequent employer must provide or pay for such expenses. The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the 50 percent rule as described in sec. 655.135(d) of this subpart with respect to the referrals made after the empolyer's date of need.

Attachment 2
ETA 790

GENERAL CONDITIONS

All the tasks in this Job Offer constitute one (1) job; the employer may assign workers to different tasks on any day or to multiple tasks during the same day in the sole judgment of the employer.

The worker understands that if he quits or is terminated for cause prior to the end of the Period of Employment, he/she will not receive the three-fourths guarantee discussed under Item 9, will not receive certain transportation reimbursements discussed under Item 17 and may not be eligible for rehire in future years.

All guarantees shall also be void from the beginning if the worker voluntarily abandons the employment or if the worker is terminated for a lawful job-related reason.

Employer may terminate the worker for lawful job-related reasons and so notify the Job Service local office if the worker: (a) abandons the employment; five consecutive workdays of unexcused absences shall be an abandonment of employment; employee must notify the employer and secure permission for necessary absences; (b) malingers or otherwise refuses without justified cause to perform as directed the work for which the worker was recruited and hired; (c) commits serious act(s) of misconduct or serious or repeated violation(s) of the Employer's work rule(s); the Employer may make and post work rules which shall apply to this employment; the worker shall abide by such rules (a copy of General Rules is attached); (d) fails after completing the allowable training period to perform in a workmanlike manner to enable the employer to produce and sell a premium quality product; (e) provides other lawful job-related reason(s) for termination of employment. (f) This work agreement shall also be terminated by fire, hurricane, frost, flood, drought, hail, other act(s) of God or other calamity or reason beyond Employer's control that makes fulfillment of this Work Agreement impossible. "Reason beyond Employer's control" includes termination of worker, if he/she is not a U. S. worker because a U. S. worker makes himself available for the job under DOL's 50% rule.

The worker will be assigned to be employed under the terms of this agreement at the farming operation of one or more grower members of the Association. The worker will be informed of the name and address of the first Grower Member on or before the first day of his period of employment hereunder. Worker will be advised of the name and address of any subsequent grower member(s) by whom he/she is employed at the time of such transfer(s).

A copy of an Agricultural Work Agreement and Work Rules will be provided to the worker no later than the date work commences.

CONTRACT IMPOSSIBILITY 20 CFR 655.122(0)

If, before the expiration date specified in the work contract, the services of the worker are no longer required for reasons beyond the control of the employer due to fire, weather, or other Acts of God, that makes the fulfillment of the contract impossible, the employer may terminate the contract. Whether such an event constitutes a contract impossibility, will be determined by the CO of the Department of Labor.

In the event of such termination of a contract, the employer agrees to fulfill a three-forth guarantee for the time that has elapsed from the start of the work contract to the time of its termination.

The employer agrees to make efforts to transfer the worker to other comparable employment acceptable to the worker, consistent with existing immigration law, as applicable.

If such transfer is not affected, the employer agrees to the following: (1) Return the worker at the expense of the employer, to the place from which the worker (disregarding intervening employment) came to work for the employer, or transport the worker to the worker's next certified H-2A employer, whichever the worker prefers, (2) Reimburse the worker the full amount of any deductions made from the worker's pay by the employer for transportation and subsistence expenses to the place of employment and (3) Pay the worker for any cost incurred by the worker for transportation and daily subsistence to that employer's place of employment.

Daily subsistence must be computed as set forth in paragraph (h) of this section. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved.

Attachment 4.
Sample Payroll Statement

This payroll statement will be completed and provided to each worker each payday.

Record of Pay and Hours/ Registro de Pago y Horas (No Piece Rate/No Pago a Destajo)

ıployee (Empleado) _____

me Address (Dirección) _____

(Número de Seguro Social) _____

ıployer (Empleador) _____

dress (Dirección) _____

:IN) Employer Federal ID# (Número de identidad del patrón Federal) _____

tes pay period begins and ends (Las fechas del periodo de pago comienza y termina) _____

Day (Día)	Monday lunes	Tuesday martes	Wednesday miércoles	Thursday jueves	Friday viernes	Saturday sábado	Sunday domingo
Starting Time (Hora de comenzar)							
Quitting Time (Hora de terminar)							
Hours Worked (Horas trabajadas)							
Hours Offered up to Number Applicable to ¾ Guarantee Calculation (Horas ofrecidas hasta el número aplicables al cálculo de la garantía de tres cuartos)							
Hours Offered above Number Applicable to ¾ Guarantee Calculation (Horas ofrecidas encima de el número aplicables al cálculo de la garantía de tres cuartos)							
Why Fewer Hours Worked than Offered (Por qué las horas trabajadas son menos de las horas ofrecidas)							
Crop/Task Units Done (Cultivo/trabajo) (Unidades terminadas)							
Pay Rate (Base de sueldo)							
Daily Pay (Salario diario)							

.MIZED DEDUCTIONS (DEDUCCIONES)

:A (Impuesto de Seguro Social) _____

ıteral Tax (Impuesto federal) _____

te Tax (Impuesto estatal) _____

ıd (Comida) _____

ınsportation (Transportación) _____

ıer (Otra deducciónes) _____

ecifying reason and amount _____

each deduction (Especificación de la _____

ón y la cantidad para cada deducción) _____

Total deductions (total de deducciones) _____

Other (Otra deducciónes) _____

Specifying reason and amount _____

for each deduction (Especificación _____

de la razón y la cantidad _____

para cada deducción) _____

Total deductions (total de deducciones) _____

Total Hours Worked in Week (Total de horas trabajadas en la semana) _____

Pay Rate (Base de sueldo) _____

Total Gross Pay (Salario bruto total) _____

Total Deductions (Total de deducciones) _____

Net Pay Due Employee (Salario neto debido al trabajador) _____

Date Paid (Fecha de pago) _____

_____

ımployee Signature (Firma de Empleado) Date (fecha)

015 Federal Holidays: Thursday, January 1; Monday, January 19; Monday, February 16; Monday, May 26; Friday, July 3 (for July 4); Monday, September 7; Monday, October 12; Tuesday, November 11; hursday, November 26; Friday, December 25 /

015 Días festivos federales: jueves, 1 de enero; lunes, 19 de enero; lunes, 16 de febrero; lunes, 25 de mayo; viernes, 3 de julio (para 4 de julio); lunes, 7 de septiembre; lunes, 12 de octubre; martes, 11 de ɔviembre; jueves, 26 de noviembre; viernes, 25 de diciembre

I request access to the Conditional Clearance system for temporary Agricultural Housing. Such Housing will comply with the full set of U. S. Department of Labor guidelines or Occupational Safety and Health Administration by June 17, 2015 (30) calendar days, prior to my date of need.

Eloise A. Wilder

This is to certify that Virginia Agricultural Growers Association, Inc., is filing this Job Order as Joint Employer for the Grower Members of VAGA whose names are attached.,

The Employer(s) agrees to abide by the regulations at 20 CFR 655.135, Assurances, and 20 CFR 653.501. Also 20 CFR 655.122(k).

Eloise A. Wilder

WORK RULES

Although not intended to be a complete list, these work rules are intended to provide guidance to workers of standards of conduct expected of them.

Notice is provided that violation of lawful job-related employer requirements, including these work rules, will be considered grounds for terminating worker's employment. Penalties such as suspension from work opportunity for the remainder of a day or for up to three days at a time may be made in the case of less serious violations.

Workers are expected to comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all property provided to them by the employer.

1. Workers who perform sloppy work may be suspended without pay for the remainder of a workday or for up to three days in the sole judgment of their supervisor, depending on the degree of infraction, the worker's prior record and other relevant factors. Discharge of the worker may result from any subsequent offense. Such bad work includes (but is not limited to) pulling green tobacco leaves, handling leaves so roughly as to damage them, failing to pick up good leaves that may have fallen to the ground.

2. No use or possession of beer, liquor or unlawful drugs is permitted during work time or during any workday before work is completed for the day (such as during meals); workers may not report for work under the influence of beer, liquor or illegal drugs. Illegal drugs may not be used or kept on any employer premises, including housing.

3. Excessive absences will not be permitted. This is regular work for which employees are expected to be present, able and willing to perform every scheduled workday. This is not sporadic or "day work."

4. Workers shall maintain any living quarters provided to them clean and in good repair, given reasonable wear and tear. Workers shall cooperate with other workers assigned to such housing in maintaining common kitchen and living areas.

5. Workers living in employer's housing assigned to bunk beds may not separate bunk beds, as floor space in sleeping rooms is needed by all occupants.

6. Workers living in employer's housing may not cook in sleeping rooms or any other non-kitchen areas.

7. Workers may not drop paper, cans, bottles and other trash in fields or packing house area. Trash and waste receptacles must be used.

8. Workers may not take unauthorized breaks from work.

9. Workers may not leave the field or other assigned work area without permission of farmer or person in charge.

10. Workers may not enter employer's premises without authorization.

11. Workers may not begin work prior to scheduled starting time or continue working after stopping time.

12. Workers living in employer's housing may not entertain guests in housing premises after 10:30 p.m. except on Saturday night on which night guest hours end at 12:00 midnight. The employer reserves the right to exclude any person(s) from visiting housing premises. No persons, other than workers assigned by employer to a room, may sleep in any room.

13. Workers may not deliberately restrict production.

14. Any worker who physically threatens another worker, the farmer or any supervisor with any tool or weapon will be subject to immediate discharge.

15. Workers may be discharged for fighting on the employer's premises, including housing premises, at any time.

16. Workers may not post or remove any notices, signs, or other instructions from the employer's bulletin boards or the employer's property without specific authority from the employer.

17. Workers will be discharged if they steal from fellow workers or from the employer.

18. Workers may not falsify indentification, personnel, medical, production or other work-related records.

19. Workers may not willfully abuse or destroy any machinery, truck or other vehicle, equipment, tools or other property belonging to the employer or to other employees.

20. Workers may not use or operate trucks or other vehicles, machines, tools or other equipment and property to which the worker has not been specifically assigned by his supervisor. Workers may not use or operate trucks or other vehicles, tools or other equipment or property for their personal use unless expressly authorized by the employer.

21. Workers may not misuse or remove from the farm premises without authorization from his supervisor any employer property such as trucks and other vehicles, beds, refrigerator, tools, etc.

22. Workers must obey all safety rules and common safety practices and must report any injuries or accident promptly to their supervisor or the employer's office.

NORMAS DE TRABAJO

Aunque no es nuestra intencion de que sea una lista completa, estas normas de trabajo tienen la intencion de servirle de guia a los trabajadores en cuanto a la conducta que se espera de ellos.

Con esto se notifica que violacion de los requisitos legitimos relacionados al trabajo que tenga el patrono,incluyendo estas normas de trabajo, sera considerado como motivo para despedir al trabajador. Penalidades, tales como suspension de oportunidades de trabajo para el resto del dia o hasta tres dias a la vez, pueden llevarse a cabo en el caso de violaciones menos graves.

Se espera que los trabajadores cumplan con todas las normas relacionadas a disciplina, asistencia al trabajo, cualidad de trabajo y esfuerzo, y el cuidado y mantenimiento de toda la propiedad que el patrono le provea.

1. Cualquier trabajador que haga mal trabajo podra ser suspendido sin paga por el resto de un dfa de trabajo o por hasta tres dias segun la decision de su supervisor, dependiendo del grado de la infraccion, los antecedentes de trabajo del trabajador y otros factores pertinentes. El trabajador puede ser despedido si comete culquier otra ofensa. Mal trabajo incluye (pero no esta limitado a) la recogida de hojas de tabaco verdes, el manejo tosco de hojas que les cause dano, el dejar de recoger hojas buenas que hayan caido al suelo.

2. No se permite el uso o posesion de cerveza, licor ni drogas ilegales durante el tiempo de trabajo ni durante el dia de trabajo antes de que se haya terminado el trabajo (tal como durante las horas de comida); los trabajadores no pueden reportarse a trabajar mientras esten bajo la influencia de cerveza, licor or drogas ilegales. No se pueden usar ni tener drogas ilegales en la propiedad del patrono, incluyendo las viviendas.

3. No se permitiran ausencias excesivas. Este es trabajo regular, de todos los dias en el cual se espera que todos los empleados esten presentes, y capaces y dispuestos a trabajar todos los dias de trabajo. Este no es trabajo esporadico ni trabajo de dia.

4. Los trabajadores deben mantener limpias y en buen estado las areas de vivienda que se les provean, dado a desgaste razonable. Los trabajadores deben cooperar con los otros trabajadores asignados a sus areas de vivienda en el mantenimiento de las areas de cocina y vivienda.

5. Los trabajadores que viven en las viviendas del patrono que tengan asignadas camas literas, no pueden separar las camas literas, ya que todos los ocupantes necesitan el espacio en los dormitorios.

6. Los trabajadores que viven en las viviendas del patrono no pueden cocinar en los dormitorios ni en ninguna otra area que no sea de cocina.

7. Los trabajadores no deben arrojar papeles, botes, botellas y otros objetos eu los campos o en las empacadoras. Basura y desperdicio deben de ponerse en los botes de basura.

8. Los trabajadores no pueden tomar recesos no autorizados durante horas de trabajo.

9. Los trabajadores no deben salir del campo u otra area de trabajo asignada sin permiso del hacendado o de la persona encargada.

10. Los trabajadores no pueden entrar a la propiedad del patrono sin autorizacion.

11. Los trabajadores no pueden comenzar a trabajar antes de la hora asignada, ni continuar trabajando despues de la hora de terminar.

12. Los trabajadores que vivan en las viviendas del patrono no pueden tener visita despues de las 10:30 p.m. excepto los sabados por la noche cuando las horas de visita terminan a medianoche. El patrono reserva el derecho de excluir a caulquier persona(s) de visitar las viviendas. Nadie, fuera de los trabajadores asignados a un dormitorio por el patrono, puede dormir en los dormitorios.

13. Los trabajadores no pueden eliberadamente limitar produccion.

14. Cuaquier trabajador que amenaze fisicamente a otro trabajador, al hacendado o a cualllquier supervisor con alguna herramienta o arma sera despedido inmediatamente.

15. Los trabajadores podran ser despedidos por cualquier pelea que tengan en la propiedad del patrono, incluyendo el area de vivienda.

16. Los trabajadores no pueden poner ni remover avisos, letreros, ni otras instrucciones de los tablones de anuncios del patrono o de la propiedad del patrono sin autorizacion especifica del patrono.

17. Cualquier trabajador que le robe a otro trabajador o al patrono sera despedido.

18. Los trabajadores no pueden falsificar documentos de identificacion, personal, medicos, de produccion, ni otros documentos relacionados al trabajo.

19. Los trabajadores no pueden intencionallmente abusar o destruir ninguna Maquinaria, camion u otro vehiculo, equipo, herramientas u otra propiedad del patrono o de otros empleados.

20. Los trabajadores no pueden operar o usar camiones ni otros vehiculos, maquinas, herramientas ni otro equipo si no se le ha asignado especificamente por su supervisor. Los trabajadores no pueden usar o operar camiones ni otros vehiculos, herramientas u otro equipo o propiedad para su uso personal a menos que hayan sido expresamente authorizadosr por el patrono.

21. Los trabajadores no pueden maltratar ni remover del area de la finca sin autorizacion de su supervisor, ninguna propiedad del patrono como camiones y otros vehiculos, camas, neveras, herramientas, etc.

22. Los trabajadores deben obedecer todas las normas de seguridad y las practicas de seguridad comunes y deben reportar caulquier herida o accidente inmediatamente a su supervisor o a la oficina del patrono.

State Agency Virginia Employment Commission / Agencia Estatal

Terms of Individual Attachment:
Relations : Virginia:

Terminos de las Condiciones de Empleo que son Especificadas en la Orden de Trabajo

1. Order Date:

1. Numero de la Orden:

2. Name of Employer:

See attached grower list and
Virginia Agricultural Growers Association

2. Nombre del Empleador:

Virginia Agricultural Growers Association

3. Location of Employer and Directions:

3027 Halifax Road
Centerville Office Building
Halifax Va. & also see attached grower list

3. Lugar y Direccion del Empleador:

4. Period of Employment:
From 7-17-15 To 12-05-15

4. Periodo de Empleo:
Del 7-17-15 Al 12-5-15

5. Work Schedule:

Hours per day 7 Days per week 5-6

5. Horario del Trabajo:

Horas por dia 7 Numero da dias por semana 5-6

6. Crop and Pay:

Crop	Hourly Wage	Unit of Production	Piece Rate	Estimated Hourly Wage
Tobacco/	10.32			
Produce	10.32			
Hay/Straw	10.32			
Sod	10.32			

Bonus: _____

6. Cosecha y Pago:

Cosecha	Sueldo por Hora	Unidad da Produccion	Pago por Unidad
Tobaco	10.32		
	10.32		
	10.32		

Calculo Anticipado del Sualdo por Hora

Pago Adicional: _____

7. Work tasks to be performed:

Regular: Plant tobacco, pull mature leaves, tagging, unloading, pulling, processing, housing, field storage & curing

Alternate tasks and pay during first week in case of crop delay (see item 12): _____

7. Labores a Desampenar en al trabajo:

Normales: Plantar el tobaco. Pescar tobaco Llevar al las horas de tabaco.

Labores de tabaco

Labores alternativas y pago por la primera semana en caso de demora en la cosecha (vease punto numero 12): _____

8. Transportation provided:

yes __ no X

9. Housing can accomodate ___ numbar of people

individual X family __

10. Meals:

Provided: yes __ no X

If yes: cost per day _____

Workers must do their own cooking

yes X no __

11. Deductions:

Type	Amount
Social Security	XXX
Income tax	XXX
Meals	None
Transportation	None
Tools	None
Crewleader charges	None

12. Notes to worker

A copy of the full job order is available for inspection in this office.

The employer has guarenteed your first week's wages unless he notifies the Job Service of a later starting date by 7/7/15. In order for you to be eligible for this grarentee, you must contact the Job Service office at

Virginia Employment Commission

Farmville, Va.

434-392- 8871

During the period of 7/8/15 to 7/12/15 any Job Service office will assist you in doing this.

8. Transportacion Proveida:

si __ no X

9. Vivendas Disponiblas para _____ personas

individuos X familias __

10. Comidas Proveidas:

si __ no X

Si son proveidas, el costo por dia sera___

Los trabajadores tienen que cocinar sus comidas si X no__

11. Deduccionas:

Class	Cantidad
Saguro Social	XXX
Impuestos Sobre Ingrasos	XXX
Comidas	Ninguna
Transportacion	Ninguna
Herramiantas y Maquinsrias	Ninguna
Sumas cobracas por el Contratista da Trabajadores Agricolas	Ninguna

12. Notas Para El Trabajador

Una copia de la orden complata esta dispona en esta officita para su inspececcion.

El empleador ha garantizado al pago tor su oruners semaba de enokaim a menos que al notifique al Servicio da Emplaos que la decr de comanzar a trabajar sera atrasada, y que 7/7/15. Para que ud. pueda tene dereoho a esta garantia de pago, tendar qua comunicazse con la Oficina del Servicio de Emplios an el

Virginia Employment Commission

Farmville, Va.

434-392-8871

durante el pariedo del 7/8/15 al 7/12/15 Graigiar oficina del Servicio da Empleco le asistira an hacerlo

Virginia Employment Commission

Community Services for Pittsylvania County, Virginia

Medical Assistance

Danville Regional Medical Center
142 South Main St.
Danville, VA 24541
(434) 799-3780

Department of Health
200 HG Mcghee Drive
Chatham, VA 24531
(434) 432-7232

For medical assistance.
Para obtener asistencia médica.

Social Services

Pittsylvania County Social Services
510 Patton St.
Danville, VA 24541
(434) 799-6537

For information about other agencies for non-residents and the food stamp program.
Para obtener información acerca de otras agencias para los no residentes y el programa de cupones de alimentos.

Public School Board

Pittsylvania County Schools
Adult Learning Center
39 Bank St. SE
Chatham, VA 24531
(434) 432-2761

Responsible for educational programs for migrant school age children.
Responsable de los programas educativos para niños en edad escolar migrantes.

Emergency Shelters

Salvation Army
1795 Colonia Tpke
Rocky Mount, VA 24151
(540) 483-1775

Salvation Army
2215 Park Ave.
Lynchburg, VA 24501
(434) 846-3525

This agency helps transient persons and families.
Esta agencia ayuda a personas y familias transitorias.

Housing Services

Telamon
1332 D Piney Forest Rd
Danville, VA 24540
(434) 836-9071

Provides services in Housing, Head Start, Employment Training and Youth Services.
Proporciona servícios en la vivienda, Head Start, Capacitación Empleo y Servícios a la Juventud.

The Virginia Employment Commission is an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.
La Comisión de Empleo de Virginia es un Empleador / Programa con Igualdad de Oportunidades. Ayudas y servicios auxiliares están disponibles a pedido de personas con discapacidad.